

- **Call to order: 10:00 AM**
 - Leaseholders present: 103
 - Welcome new leaseholders
- **2014-2015 Board members present**
 - Kate Higgins, President
 - Kosha Long, Vice President
 - Char Schulz, Treasurer
 - Carol Hoffman, Secretary
 - Linda Enger, Director at Large
- **President's Statement**
 - I want to thank all the Volunteers who have made DBR a wonderful place to be. This is our 20th Anniversary. Our leaseholders have experienced lots of conflict, strife, loss, marriages, and healing over the last 20 years. I'd like to invite Briar Kolp up to share a bit of the history of DBR Nation.
 - Briar Kolp shared that in the late 90's there was turmoil in the park. One of the leaseholders started a movement called DBR Nation. A logo was designed and hats and T-Shirts were created. The movement helped calm the waters at DBR. We are all part of DBR Nation.
- **2015 Annual Meeting Minutes**
 - Brooke Shumway moved to approve
 - Susie Thrune seconded the motion
 - Vote: the 2015 Annual Meeting Minutes were unanimously approved
- **BOD Election Results – see Attachment 1**
 - Nomination and Election Committee
 - Joyce Bradley – Chair
 - Brook Shumway
 - Susie Thrune
 - Carol Hoffman – BOD Liaison
 - Total ballots received: 70
 - Total ballots discarded: 3
 - No signature 2
 - Change of ownership 1

- Total Write-In Ballots: 0
- Election Ballots
 - Char Schulz – 72 votes
 - Linda Enger – 74 votes
- Elected Board Members
 - Char Schulz
 - Linda Enger
- Report from Committee Chair
 - *See Attachment 2*
- **Full Audit – Susie Thrune**
 - *See Attachment 3*
- **Facilities Manager Report – Barb Gilger**
 - *See Attachment 4*
- **Office Manager Report – Melinda Dewey**
 - *See Attachment 5*
- **Committee reports**
 - Finance – Susie Thrune, Chair (*see Attachments 6a, 6b, and 6c*)
 - ALRC – Lin Makala, Chair (*see Attachment 6c*)
 - Activity – Sharon Murphy, Chair (*see attachment 7*)
 - A leaseholder asked about proper accounting of Activities fund raising. President Kate Higgins shared the following:
 - We have assigned the accounting for all committee fund raising to the Office Manager.
 - Linda Enger, Kate Higgins, and Melinda Dewey reviewed the Activities fund raising records and found funds that had been inappropriately listed. The correction was made and all fundraising money is accounted for.
 - Leaseholders are encouraged to see Office Manager Melinda Dewey if they have any questions or concerns about how committee funds are managed.
 - Char Schulz added the following:

- With approval from the CPA, we are depositing Committee funds into the operating account so we can save money on minimum deposit requirements
- We have come up with specific processes for committee fundraising and accounting, and will be reviewing those with Committee Chairs at the targeted work session on 8/8/16.
- The only committee that has its own bank account is the WEB Committee because it needs an account for proceeds from the Amazon affiliation.
- Safety – Mary Harrison, Chair (*see Attachment 8*)
- Pet Committee – Linda Creatore, Chair (*see Attachment 9*)
- Green Team – CJ Stevens, Chair (*see Attachment 10*)
- Website – Linda Creatore, Chair (*see Attachment 11*)
- Document Review – Di Holt, Chair (*see Attachment 12*)
- Kate Higgins reiterated her thanks to all volunteers who have given money and/or time to make DBR a great place to be
- Janis Christian thanked Anne Lizborne and all the talented volunteers who helped make the 2nd Annual DBR Art Show a big success
- **Full Audit vote**
 - a. Waive a Full Audit for 2017: 78 votes
 - b. Conduct a Full Audit in 2017: 2 votes
- **DBR sale and rentals – CJ Stevens**
 - a. 25 people are interested in buying a lot at DBR
 - b. 15 people are interested in renting a lot at DBR
 - c. There are NO lots available to purchase
 - d. There are VERY FEW lots available to rent
 - e. CJ appealed to owners of multiple lots to consider renting them out. You can make 25.00 per night renting an empty lot.
- **Meeting Adjourned – 12:15pm**

Attachments:

1. BOD Election Results Sheet
2. Election Committee Report
3. Full Audit Presentation
4. Facilities Manager Report
5. Office Manager Report
6. Finance Committee Report
 - a. Accountant's Statement of Revenue and Expenses
 - b. Financial Summary Jan-June 2016
 - c. Balance Sheet and Reserve Study and ALRC Report
7. Activity Committee Report
8. Safety Committee Report
9. Pet Committee Report
10. Green Team Report
11. Website Committee Report
12. Document Review Committee Report

Respectfully submitted,

Linda Enger

Secretary, Discovery Bay Leaseholders Association