

DBLA BOD Work Session

Thursday, June 09, 2016

Radclyffe, DBR

Minutes

Call to Order: 6:00 PM

Roll Call:

Kate Higgins, President

Kosha Long, Vice President

Char Schulz, Treasurer – Not Present

Carol Hoffman, Secretary

Linda Enger, Director-at-Large

Melinda Dewey, Office Manager – Not Present

Barb Gilger, Facilities Manager

Leaseholders Present: 22

Meeting called to order at 1:00 PM.

Work Session Discussions

1) Reserve Study Results – Susie Thrune

The study will be given to the Finance Team.

No Special Assessment will be needed

Reserves are 67% funded. The study recommended that Reserve contributions be increased to \$3400 per month beginning in 2017.

2) Safety Committee – Mary Harrison

The safety questionnaire was discussed and a couple of items were suggested to be added to the questions.

Ideas regarding the storage of long-term food items were discussed without coming to a consensus, but it was suggested that the Safety Committee should seek advice/recommendations for storage possibilities from other communities/groups who prepare for emergencies.

3) E-Communications Implementation

The Opt-In Forms should be valid for everything except official votes. To allow e-voting, the by-laws would need to be changed. The forms will be put into individual mailboxes for signature and return.

4) Document Review Committee – Di Holt

The Document Review Committee recommendations to increase number of board members will not require a change to the by-laws. No discussion of merits of recommendations at this time.

5) Shop Committee – Linda Enger

There was a proposal to rescind the creation of a Shop Committee and instead put the shop under the aegis of the Facilities Manager. The training class(es) would still be required to obtain a key to the shop.

Announcements

A second ‘targeted’ work session has been scheduled for Thursday, June 16 at 5:00 pm to discuss the Best Practices Manual revisions needed to reflect current practices.

Sharon Murphy clarified time/date for End-of-Life seminar.

The Joyce Bradley summarized the work of the Election Committee so far in preparation for this year's BOD election.

Barb Gilger presented the Facilities report. Some highlights:

Cement walkway to Ramada is ready to pour cement

New wall TV mount donated by Di Holt will be installed in Radclyffe

Berms will be 'de-mossed' to increase grass root structure for berm stability

Chlorine concentration is being monitored carefully in our water system.

Adjournment: 6:30 PM

Respectfully submitted,

Carol Hoffman, BOD Secretary