

DBLA BOD WORK SESSION

Thursday, July 14, 2016

Radclyffe, DBR

**NOTE: ALL DBR RESIDENTS ARE ENCOURAGED
TO ATTEND.**

NOTICE AND AGENDA

Call to Order: 6:00 PM

Roll Call:

Kate Higgins, President

Kosha Long, Vice President

Char Schulz, Treasurer

Carol Hoffman, Secretary

Linda Enger, Director-at-Large

Barb Gilger, Facilities Manager

Leaseholders Present: _____

Facilities Manager's Report – Barb Gilger

Discussions:

- Agenda Items from Committee Chairs.
 - Activities Committee
No items for agenda
 - ALRC Committee
No items for agenda
 - Document Review Committee
 - Review final draft of By-Law changes
 - Discuss legal review
 - Elections Committee
No items for agenda
 - Finance Committee – Susie Thrune
No items for agenda
 - Green Team
No items for agenda
 - Long Range Planning Committee
No items for agenda
 - Pet Committee
 - Flag in the Meadow
 - Safety Committee – Mary Harrison/Susie Thrune
 - Safety Questionnaire Responses
 - Proposals for emergency firewood
 - Fire Extinguisher use training
 - Website Committee
No items for agenda

- Changes in County Regulations for ALRC
 - Multiple Storage Structures
 - Changes in county separation requirements between structures
- Proposed Committee Chair meeting
 - Purpose
 - Date/time convenient for all/most chairs
- Proposed Scope of Work for Resort Drainage & Septic Assessment
Please be prepared to discuss the proposals

See Document Below:

Discovery Bay RV Resort - scope of work

A GENERAL NEED

1. Meet and discuss community vision;
2. Copy and store existing septic system maps for resort and NTI use;
3. Locate and review existing NTI drainage plans;
4. Assemble all known site utility plans and develop an off-site archival storage location for the resort's utility plans;

B DRAINAGE MANAGEMENT NEEDS

1. Assemble a total site aerial photo/map to use as a "hot spot" plan base map to identify areas of site drainage maintenance need;
2. Prepare a overall site hot spot drainage maintenance plan along with the resort's staff and residents;
3. Prepare standard plans for a series of spot improvements and/or corrective drainage maintenance actions such as french drains and/or roadside ditches, etc;
4. Identify the type(s) of standard plans to use in the various drainage maintenance hot spots;
5. Evaluate off site drainage runoff carrying feature capacity to allow successful through-put of any additional resort drainage output resulting from the on-going maintenance of site drainage facilities. Prepare a scheme of on-site mitigative actions if needed;

C. SEPTIC SYSTEM MANAGEMENT NEEDS

1. Evaluate the original design(s) for the on-site drain fields for existing loading and potential for a revised loading scheme to better proportion field loading;
2. Prepare a revised effluent flow split scenario along with a preliminary plumbing plan and cost estimate for community discussion and modification;
3. Prepare a revised scenario and cost estimate based upon the community's input;
4. Prepare a phasing plan for the revised scenario along with phase cost estimates;
5. Begin coordination with the State and County Health Departments (once a

community supported plan is completed) to begin implementation of the phased plan;

Leaseholder Requests For Action

Community refrigerator and freezer use.

Questions/Announcements/News and Information

Adjourn