

Special BOD Meeting to Elect Officers, Schedule 2017-2018 Meetings, and Determine Committee Liaisons

Called to Order: 2:00pm

Present:

Leaseholders: 3

Office Manager

BOD

Kate Higgins

Anne Lipe

Char Schulz

Linda Enger

Lynne Brem

Motion to elect Kate Higgins to President

- Moved: Char Schulz
- Second: Linda Enger
- Vote: Unanimously Approved

Motion to elect Anne Lipe to Vice President

- Moved: Char Schulz
- Second: Linda Enger
- Vote: Unanimously Approved

Motion to elect Linda Enger to Secretary

- Moved: Char Schulz
- Second: Lynn Brem
- Vote: Unanimously Approved

Motion to elect Char Schulz to Treasurer

- Moved: Linda Enger
- Second: Lynn Brem
- Vote: Unanimously Approved

Motion to elect Lynn Brem to Officer at Large

- Moved: Anne Lipe
- Second: Char Schulz
- Vote: Unanimously Approved

Meeting Schedule

Lynn Brem

- I am on the BOD and CERT. Is there a way we can consolidate 2 of the 3 meetings into the same week?
- Linda Enger - We will work on that.
- Kate Higgins - My travel schedule for August is tight. Could we have the August Work Session
- Linda Enger – I'm concerned that there won't be time to send the BOD Meeting Agenda out to leaseholders five days prior

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- Team decided to schedule Work session and BOD meeting one day apart for August only, understanding that we must follow the same agenda as the work session. Any additional items that come up between 8/24 and 8/25 will be pushed to the September Agenda.
- BOD consulted with Finance Chair Susie Thrune to ensure the September and October meeting dates work for the Finance Team.

2017-2018 BOD Meeting Schedule

<u>Meeting</u>	<u>Date</u>
Regular Work Session	8/24/2017
BOD Meeting	8/25/2017
Regular Work Session	9/21/2017
BOD Meeting	9/29/2017
Regular Work Session	10/12/2017
BOD Meeting	10/20/2017
Budget Ratification	12/8/2017
Regular Work Session	4/19/2018
BOD Meeting	4/27/2018
Regular Work Session	5/17/2018
BOD Meeting	5/25/2018
Regular Work Session	6/21/2018
BOD Meeting	6/29/2018
Regular Work Session	7/19/2018
BOD Meeting	7/27/2018
Annual Meeting	8/4/2018

Committee Liaisons:

BOD discussed the advantages of “Alternate Liaisons” for Committees that might need a readily available Liaison for spending authorizations, and/or assisting with sensitive issues. BOD agreed to name Alternate Liaisons for Activities, Finance, Pet, and Safety Committees.

2017-2018 BOD Liaison Assignments

- Activities – Anne Lipe, Alternate – Linda Enger
- ALRC – Char Schulz
- Document Review – Kate Higgins
- Election – Kate Higgins
- Employee – Linda Enger
- Finance – Char Schulz, Alternate – Kate Higgins
- Green Team – Linda Enger
- Long Range Planning – Kate Higgins,
- Pet Committee – Linda Enger, Alternate – Anne Lipe
- Safety – Linda Enger, Alternate – Anne Lipe
- Web Site – Lynn Brem
 - Involved on a detailed basis to simplify the maintenance, and to recruit committee
 - Once committee is developed, Lynn will step back into the BOD Liaison Role

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Orientation for New BOD Member

- Kosha dropped off the Best Practices and Operating Procedures Manual to the office for Anne Lipe
- Anne will meet with Melinda Dewey for orientation on office procedures

CAI Membership

- Char Schulz will check on how many members we need to get the reduced rate for the conference
- Members so far:
 - Kate Higgins
 - Anne Lipe
 - Char Schulz

Motion to Adjourn

Move: Char Schulz

Second: Anne Lipe

Adjourned at: 3:11pm