

DBLA BOD Meeting
September 29, 2017 – 10:00AM **Minutes**

Call to Order: 10:00am

Roll Call:

Leaseholders Present:

BOD: Kate Higgins, President
Anne Lipe, Vice President
Char Schulz, Treasurer
Lynn Brem, Officer at Large
Linda Enger, Secretary

President's Opening Statement

We recently had the Great DBR Shakeout last Friday. It was a tremendous success. I'd like to acknowledge Linda Enger for her efforts planning the event. The Fire Department was extremely impressed not only by the CERT performance, but by the way the entire community participated in the drill. Jolda and I attended a Civic Meeting about the Cascadia in Port Angeles, and the turnout was very poor. Port Angeles is not ready like we are here at DBR.

Reports:

- Secretary's Report
 - **Motion: Linda Enger – accept the 8/29/2017BOD Meeting Notes**
 - **Second: Char Schulz**
 - **Vote: Carried**
- Treasurer's Report
 - No report
- Office Manager's Report – Attached
- Facilities Manager's Report – Attached

Committee Reports:

- Activities
 - Finishing up Activities for the season. The Communications Workshop is today at 1:00pm to recognize CJ, Linda C. Joan and Jeri, and Melinda for their efforts in communication. We will discuss what we need further. Afterward, people will be available to assist folks with getting on the website.
 - Saturday – Alice McCracken will be discussing her book
 - Sunday – Potluck here in Radclyffe
- ALRC – Attached
- Document Review – No report, haven't had a meeting yet
- Election – no report
- Finance – Attached
- Green Team – Attached

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- Long Range Planning
 - Land next door is 11 acres, is partially wetland and may therefore be worth less than 100k
 - Benefits to purchasing the 11 acres include providing space to store storm runoff since we are not allowed to add runoff from our property to the Old Gardiner county ditch
 - We've raised 20k so far
- Pet Committee
 - We are going to donate another gate to enlarge the enclosed area so Barb and Dave can get the lawn mower in
 - We will add new signs – the dogs have picked out some good ones
 - We will do two books of pictures of the pets in the park
 - We had a dog trainer come talk with leaseholders about dog behavior
 - The meadow – dogs are digging. We will try a flagging system to highlight holes that have been dug and need filling in
 - We've had a lot of crates up above the tool room. We are asking leaseholders who donot have crates for their pets to get one of the crates freomthe shop and store it on your lot.
 - We are working on the Pet Rules Revision and will present them to the BOD at the next BOD meeting
- Safety – Attached
- Web Site
 - Come to the workshop this afternoon at 1:00pm. If you have any questions about the website, please come.

Old Business

- Drainage Project Update
 - We've had issues with NTI – the engineer has not delivered what we asked for or expected despite multiple meetings to air our concerns. We believe it is time to sever ties with NTI.
 - **MOTION from Char Schulz: Terminate the contract with NTI .**
 - **Second: Linda Enger**
 - **Vote: Carried**
 - The next step is to go through what we have against what we've paid, and negotiate.

RFAs

- Change DBR Rule 13.3 to make the common areas of DBR a "Smoke Free Zone"
 - **Proposed language:** 13.3 Smoking. The common areas of DBR are a smoke-free zone. Smoking is defined as "carrying, burning, or otherwise handling or controlling any lit or smoldering tobacco or other plant product, including but not limited to cigarettes, pipes, cigars, and electronic smoking devices." Common areas, defined in CC&Rs section 1.2 as "common elements", include all park properties that are not individually owned/leased lots.

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- 48 leaseholders signed in support of this RFA
 - **Motion:** Linda Enger – Change 13.3 to read: The common areas of DBR are a smoke-free zone. Smoking is defined as “carrying, burning, or otherwise handling or controlling any lit or smoldering tobacco or other plant product, including but not limited to cigarettes, pipes, and cigars.”
 - **Second:** Char
 - **Vote:** Carried
- Install a clothes line for community use – from the Green Team
 - **Clothesline to be located at the south end park between fence and the laundry room/pool area. Open for use by all residents. Residents must remove their clothes from the line as soon as they are dry or by sunset.**
 - 62 leaseholders signed in support of this RFA
 - **Motion:** Anne Lipe – we approve the request to install a clothesline for community use.
 - **Second:** Lynn Brem
 - **Vote:** Carried
- **Point of Order:**
 - Kate Higgins proposed that Facilities and Office Managers develop a process for accepting and tracking donations of items valued below one thousand dollars, and we give them the authority of accepting or declining those donations.
 - **MOTION:** Kate
 - **Second:** Char
 - **Vote:** Carried
- **Donation of Jackie’s Shed**
 - **Motion to accept:** Char
 - **Second:** Linda Enger
 - **Vote:** Carried
- **Motion to Adjourn**
 - **Motion** Char
 - **Second** Lynn
 - **Vote:** Carried
 - **Meeting adjourned at 11:30am**