

OFFICE MANAGER REPORT

05/25/18

The fees for filing leases with Jefferson County are going up \$25.00 as of June 1

Termination now \$100 New Lease \$107

Donation amount for copies is now 20 cents for black and white and 25 cents for color, which also applies if using the fax machine which is now set up here in Radclyffe. The fax number is on the printer/fax is you need to send or receive a fax and the office is closed.

When we get our committees together I would like to talk with the Activities Chair RE calendar items such as movie night and game night.

Above your mail boxes in the top right boxes you will find Visitor Liability Waivers- all visitors using common areas must sign one, and new DBR Guest passes, look like this, more convenient than the larger ones and I hope will encourage you to give one to your guests.

Anyone wanting to get a head start on paying on the discussed septic assessment can make arrangements with me in the office.

I was asked a very good question pertaining to the "Secret Septic Santa" and fundraising.

Any fundraising done by DBR as a group will go toward lowering leaseholder's portion of the Septic Project and will equally lower the amount of the assessment. For example, \$140 has been raised, divided by 115 that equals a savings of \$1.22 per leaseholder.

The "Secret Septic Santa" is if an individual leaseholder want to donate towards the septic assessment of another specific individual leaseholder. I will not be deciding who needs or gets financial help.

Again, I want commend Barb for all the hard work she is doing on the septic.