

Call to Order:

Roll Call:

Leaseholders Present: 19

BOD: Kate Higgins, Presidents
Anne Lipe, Vice President
Char Schulz, Treasurer
Linda Enger, Secretary
Lynn Brem, Officer at Large

Staff: Barb Gilger, Facilities Manager
Melinda Dewey, Office Manager

President's Opening Statement

We're moving along, I am so thrilled with the fund raising that people are doing on the septic. Tomorrow night is Lisa Koch, don't miss it.

Reports:

- Secretary's Report
 - **MOTION: Char Schulz - Approve the minutes from the May 25, 2018 BOD Meeting**
 - **SECOND: Lynn Brem**
 - **VOTE: Unanimously Approved**
- Treasurer's Report
 - Took 60k out of Reserve Money Market and put it into 2 month CD that gets 2%. This leaves 40k in that Money Market account.
 - On Monday, we will take 17k out of Land Process Money Market and put it in a 3 yr. CD. Need to keep minimum 2.5k in account to avoid service charges – leaves 3,004.04 in account.
 - August 3rd will have a 50k CD coming up for renewal – will decide at that time what to do as we see where we are with septic. (3 month CDs are at 2.1%)
- Office Manager's Report
 - Attached
- Facility Manager Report
 - Attached

Committee Reports:

- Activities
 - Attached
 - Discussion of "open to public" VS "open to friends of DBR leaseholders" was tabled for the July Work Session
- ALRC
 - Attached
- Document Review

DBLA BOD Meeting

June 29, 2018 – 10:00AM

Meeting Minutes

- Attached
- Document review elected Jolda Reed as the Chair
 - **MOTION to approve Jolda as Chair of Document Review – Char Schulz**
 - **SECOND – Linda Enger**
 - **VOTE – Unanimously approved**
- Election
 - Char Schulz has agreed to run for re-election
 - Mary Wynn has agreed to run for election
 - Two renters have agreed to count
 - Judy Hoxsey
 - Diana Phillips
 - Thanks to:
 - the election committee and BOD Liaison
 - Joyce Bradley who created a great check list for this process, we couldn't have done this without you
 - Melinda Dewey who keeps us on track
 - Deadline for Bios for anyone else who wants to run for the BOD is July 2nd by 4:00pm
 - Write-ins are allowed
 - July 12 – we need any leaseholder questions for the candidate forum
 - July 22nd – we will hold the candidate forum at 7:00pm
 - Char will not be at the forum, she will get the questions ahead of time and write out her answers
 - Next meeting – Monday, July 16, 1:00pm
- Finance
 - Attached (Balance sheet and Financial summary Jan-May, 2018, 1st page of the P&L Budget Performance Report, Septic Fundraising Report)
- Green Team
 - Attached
- Long Range Planning
- No report
- Pet Committee
 - All good news today! Freddie has turned the corner and she is back on track. The pet committee and Sophie want to thank Tenna and Thea for putting railings
 - Rainbow has pulled in 115.00
 - The small dog area is working well with the new grass planted
 - We've had NO complaints about taking the flag down in the meadow. Its working great
 - All the animals report that all the owners have been behaving themselves
- Safety
 - We are looking at how much energy C-Paps require and looking into how big a generator would be required. We are doing a lot of other research.
 -
- Web Site
 - Amazon kicked in 100.00 to fundraising in the last 30 days

DBLA BOD Meeting

June 29, 2018 – 10:00AM

Meeting Minutes

- You don't have to log in, just click on the link at the main page and you're good to go
- If you can't access, get with me for a cheat sheet
- When you do log in, you will see the calendar which is the most updated information of park events.
 - If your group has an event and things change, please let Melinda know.
 - There is a process for this

Business

- Latest septic update (attached)
- We need to make some decisions today in order to have a vote on the assessment at the annual meeting.
 - Rocky Anderson sent us an estimate (attached)
- **MOTION**
 - **A proposed special assessment of 1997.39 per lot be presented for vote of the leaseholders at the Annual Meeting – Char Schulz**
 - **Second – Anne Lipe**
 - **DISCUSSION**
 - **Presented estimate does not include engineering fees – 25%?**
 - **due to lack of data in the numbers (engineering fees) Char withdrew her original motion**
- **NEW MOTION**
 - **Char Schulz – motion that a special assessment for the septic project be presented for vote of the leaseholders at the annual meeting.**
 - **Anne Lipe – SECOND**
 - **Vote – Unanimous**

Requests for Action

- Request for Action – “Request, Suggestion, Idea”
 - “In lieu of not receiving higher interest rates (1% to 1.5% received) on the reserve accounts, inflation on the rest of reserve items is calculated at 3%. Our reserves are losing interest on reserves plus we normally expect cost overruns on reserve purchases. I propose to the BOD that new purchasers (leaseholders) pay a one-time fee of \$1000.00 to be put in reserves/capital improvement.”
- BOD discussion
 - We do not have enough specifics to vote on whether to do this or what the process would be. We will ask the Finance Committee to take this on and come up with specific recommendations.

LATE ENTRY

- Kate read a draft of a memo clarifying the process for scheduling and communicating events, respecting common property and making material donations.

DBLA BOD Meeting**June 29, 2018 – 10:00AM****Meeting Minutes**

- General consensus is that we already have processes in place and therefore no formal memo is needed.
- Barb will send out a friendly reminder about how community property is managed and how material donations are handled.

Motion to adjourn: Char Schulz**Second: Anne Lipe****Meeting Adjourned: 12:12pm**