

**Discovery Bay Leaseholders Association
Annual Leaseholders Meeting Agenda**

August 3, 2019, 10:00am - Gardiner Community Center

Call to Order 10:00 am

Leaseholders Present: #

2018-2019 Board Members Present: Kate Higgins, President, Mary Wynn, Vice President, Char Shulz, Treasurer, Anne Lipe, Secretary, Lynn Brem, Member at Large

Staff: Barb Gilger, Facilities Manager and Melinda Dewey, Office Manager

President's Opening Statement: Welcome New Leaseholders

Aug. 4, 2018 Annual Meeting Minutes - Motion to accept

Finance Committee Report:

Results of Board of Directors Election - Three Open Positions:

- Total Ballots Received: _____
- Total Write-in Ballots: _____
- Election Ballots Results:
 - Penny Barrett _____
 - Tenna Mathews _____
 - Jeri Neiberding _____
 - Marianne Nolte _____
 - Susie Thrune _____
 - Elected Board Members: _____
- Report from Elections Committee Chair

Results of Full Audit Vote:

- Total Votes _____
- Waive 2020 Audit _____
- Conduct 2020 Audit _____
- Results by percentage: _____

Facilities Manager Report:

Office Manager's Report:

Brief Annual Committee Summary Reports:

- Activities Committee
- Architectural and Landscape Review Committee
- *(Document Review - currently inactive)*
- Green Team
- *(Long Range Planning Committee-currently inactive due to septic project)*
- Pet Committee
- Safety Committee
- Septic Task Force

The New BOD will meet at 2:00 pm today in Radclyffe Hall to decide who will hold which office; who will act as liaison to which committees and to set a meeting calendar. Leaseholders are welcome.

Motion to Adjourn by --- seconded by --- Meeting Adjourned: (time)