

Discovery Bay Resort BOD Meeting Minutes

Date: August 22, 2019, 10:00 AM

Call to Order Time: 10:00 AM

Count of leaseholders Present: 14

Board Members Present: All Present – Mary Wynn, Susie Thrune, Tenna Matthews, Char Schulz, Penny Barrett

Staff Present: Melinda Dewey, Barb Gilger

President's Opening Statement: No formal statement, just a busy week, lots to do today.

Secretary's Report: Susie made motion to accept Minutes from BOD W/S on 7/25/2019 & BOD Meeting on 7/26/2019, Char seconded, vote was unanimous.

Treasurer's Report: Char made motion to remove old BOD members and add new BOD members to all bank accounts, Tenna seconded, vote was unanimous.

Office Manager's Report: No report, except to remind leaseholders to get mail-forwarding.

Facilities Manager's Report: Barb now has four bids, ranging from \$435,000, to \$728,000; ADC is reviewing them. Report attached.

Committee Reports:

- **Activities** – Report attached. Penny noted a new Activities Chair is needed; Sara announced her show on Saturday, 8/24/2019, @ 6:00 PM, Gardiner Center
- **ALRC** – JoIda read her report. Report attached.
- **Document Review** – Kate asked the BOD to approve new committee members Kate Higgins, Jeri Nieberding, Thea Albert, Evelyn Ransom, Barb Gilger. Susie made motion to approve new members, Char seconded, vote was unanimous.
- **Finance** – Kate & Susie reminded leaseholders of the 2020 budget planning meetings all next week.
- **Green Team** – Mary absent, Susie read highlights. Report attached.
- **Safety** – Mary absent, Susie read highlights, noting that a Chili-Feed fundraiser to get accessories for the portable wood stove, will be Thursday, September 5, 2019, at 5:00 PM, in Radclyffe. A demonstration will be at 4:00 PM showing how the new portable wood stove works. Report attached.
- **Pets** – Judith gave highlights of the Pet Committee's proposed Pet Rules and Fines, and asked the BOD to approve them. Rules/Fines attached.

Task Force Reports:

- **Septic Task Force** (previously given at W/S)
- **Facilities Usage Task Force** – Report attached, which includes proposed Rules change and Facilities Usage Form.

Old Business:

- **Pet Committee Rules Changes & Fines Structure** – Tenna made motion to approve the revised Pet Rules and Fines, adding the following: they are not to be retroactive, the fines are per occurrence, not monthly, and the fines can be appealed to the Board of Directors; Susie seconded. BOD members discussed the word “nuisance” being vague, however, Tenna read the Jefferson County 6.07.120 definition (attached) of nuisance as it pertains to pets. Susie suggested the definition be included in the BOD approval. Vote was unanimous.
- **Additional Septic Task Force Members** – Penny made motion to approve additional Septic Task Force members Leslie Turner, Paula Cassano, and Linda Enger; Tenna seconded, vote was unanimous.

New Business:

- **Septic Task Force Statement of Purpose** – Penny read the Purpose (attached), Susie made motion, Char seconded, vote was unanimous.
- **Facilities Usage Task Force Statement of Purpose** – Tenna read the Purpose (attached), Susie made motion, Penny seconded. Vote was unanimous.
- **Additional Finance Committee Member** – Char made motion to add Kate Higgins to the Finance Committee, Tenna seconded. Vote was unanimous.
- **New Rule 9.5 Harassment & Bullying** – Mary explained that the BOD is not ready to approve, due to wanting more input from the leaseholders, time to have the Document Review Committee review the draft, as well as our attorney. After more discussion, Mary agreed to schedule a Special Brown Bag meeting to discuss this issue with as many leaseholders as possible. The meeting will be scheduled for Thursday, September 4, 2019, at 11:00 AM, in Radclyffe. Draft attached.
- **Added Agenda Item – Left Turn Lane Width** – A WSDOT representative came out to measure the width, found it not to the 11 ft regulation but only 8ft,4in. WSDOT is scheduling the repair for as soon as possible. Jeri Nieberding will follow up.

Other: CAI Conference – The all day conference is scheduled for Saturday, October 5, 2019. Those wishing to attend should schedule with Melinda.

Motion to Adjourn: Char motion to adjourn, Tenna seconded. Adjourned at 11:00 AM.

Respectfully submitted by: Susie Thrune, DBR BOD Secretary