

**Discovery Bay Resort BOD Meeting Minutes
May 28, 2020, 10:00 AM, using Zoom**

Call to Order: 10:05 AM

Count of Leaseholders Present: 23

Board Members Present: Susie, Char, Mary, Penny, Tenna

Staff Present: Barb, Melinda

President's Opening Statement: Still hearing confusion from park residents about self-quarantines. Our guidelines and CDC guidelines explain that it is OK to not wear a mask outside, as long as social distancing is practiced. Some folks are still uncomfortable with people not wearing masks when outside. Everyone is asked again to respect your neighbors, don't go on anyone's property without being invited, and wear a mask when around others.

Minutes from Previous Meetings (Secretary's Report): *Susie motions:* "I move the BOD approve the 4/30/2020 BOD Minutes", Char seconded, all approved. "I move the BOD approve the 5/21/2020 BOD Work Session Minutes", char seconded, all approved.

Treasurer's Report: Still waiting for invoice on second major payment to R J Services; payment will be made from mature CD's & money market accounts.

Office Managers Report: No Report

Committee Reports:

- Finance – Kate reviewed the Jan -Apr, 2020 Summary Worksheet. Overall, Operations is slightly underrun through April, 2020.
- ALRC – Need to approve two new members on ALRC Committee. *Tenna motion:* "I move the BOD accept Penny Rand and Bevin Birmingham to the ALRC Committee", Susie seconded, all approved. ALRC waiver request. *Susie motion:* I move the BOD approve the ALRC waiver request for lot 62 boat parking", Char seconded, all approved.
- Other: No other committee reports

Old Business:

- Septic Replacement issues – R J Services will start the gravel filter next week; extra dirt is being hauled to volunteer locations nearby; current septic system is holding up & working well so far; berm mowing behind schedule due to worker injury, others will try to complete this week.

New Business:

- Insurance Deductibles - property, liability Char motions: “I move the BOD approve the Finance Team’s recommendation for \$10,000 deductible on our property insurance”, Susie seconded, all approved. “I move the BOD approve the Finance Team’s recommendation for raising the umbrella liability policy to \$2,000,000”, Penny seconded, all approved.
- Long Term Renters Use of Website – Susie motion: “I move the BOD table this subject until the June 18, 2020 BOD Work Session”, Penny seconded, all approved.
- Election Committee – Penny motion: I move the BOD approve Char as BOD liaison, Sheryl Haller, Janet Baker, Anne Lipe and Jeri Neiberding as committee members”, Susie seconded, all approved.
- Renting Lots during summer, 2020 – Tenna motion: “I move the BOD approve the additional Guideline, prepared by Mary Wynn, for summer, 2020 lot rentals/guests”, Susie seconded, all approved.

Other:

- Dog hair, Kleenex, muddy clothes in washer/dryers – please be considerate of other and clean washers after use; no dirty clothes in dryers!
- Kate request to approve task force for investigating purchase of adjacent land – After much discussion Tenna motion: “I move the BOD recognize, with gratitude, a volunteer task force to investigate/research purchasing the 11 acres of land located east of DBR”, Char seconded, all approved.

Motion to Adjourn: Char moved to adjourn, Tenna seconded, all approved.
Meeting adjourned at 10:45 AM.

Minutes Prepared by: Susie Thrune, DBR BOD Secretary

