

DBLA Budget Worksheet

|    | B                                 | C             | D                   | E                 | F                 | G                  | H |
|----|-----------------------------------|---------------|---------------------|-------------------|-------------------|--------------------|---|
| 1  | <b>DEFINITIONS</b>                | <b>Apr-20</b> | <b>Jan-April 20</b> | <b>YTD Budget</b> | <b>Over/Under</b> | <b>2020 Budget</b> |   |
| 2  | <b><u>INCOME</u></b>              |               |                     |                   |                   |                    |   |
| 3  | Operating Savings Interest        |               | 1                   |                   |                   |                    |   |
| 4  | Operating Income from Dues        | 14,180        | 57,920              | 58,320            | 400               | 174,960            |   |
| 5  | Late Fees                         |               | 50                  |                   | 50                |                    |   |
| 6  | Sale of Asset                     |               | 70                  |                   | 70                |                    |   |
| 7  | Parking Fees                      | 165           | 680                 | 640               | 40                | 2,200              |   |
| 8  | Notary Services                   | 20            | 20                  | 20                |                   | 120                |   |
| 9  | Document Preparation Fees         | 60            | 205                 | 125               | 80                | 625                |   |
| 10 | Mail Forwarding Fees              | 80            | 355                 | 280               | 75                | 600                |   |
| 11 | LH Processing Fee (Rentals)       |               | 30                  | 20                | 10                | 60                 |   |
| 12 | Laundry Recovery                  | 675           | 2,183               | 2,100             | 83                | 7,000              |   |
| 13 | Shed Insurance Recovery           |               |                     |                   | 0                 | 200                |   |
| 14 | Electric Recovery                 | 3,778         | 15,855              | 14,300            | 1,555             | 35,000             |   |
| 15 | Amazon Sales %                    | 113           | 441                 | 300               | 141               | 1,000              |   |
| 16 | Donations                         |               |                     |                   | 0                 |                    |   |
| 19 | Clicker/Key Deposit               |               | 30                  |                   | 30                |                    |   |
| 20 | Copies/Fax                        |               | 41                  | 40                | 1                 | 150                |   |
| 21 | Violation/Fine                    |               |                     |                   |                   |                    |   |
| 22 | Donation-Reserves                 | 15            | 60                  |                   |                   |                    |   |
| 23 | Donation-Cap Improve Reserves     | 20            | 55                  |                   |                   |                    |   |
| 24 | Donation-Grass Roots              | 55            | 1,093               |                   |                   |                    |   |
| 25 | <b>Total Income</b>               | <b>19,161</b> | <b>79,089</b>       | <b>76,145</b>     | <b>2,944</b>      | <b>221,915</b>     |   |
| 26 | <b><u>EXPENSES</u></b>            |               |                     |                   | 0                 |                    |   |
| 27 | <b>SALARIES &amp; WAGES</b>       |               |                     |                   | 0                 |                    |   |
| 28 | Payroll Expense                   | 6,282         | 22,888              | 19,963            | 2,925             | 65,363             |   |
| 29 | Payroll Taxes                     | 738           | 2,695               | 2,796             | 101               | 9,151              |   |
| 30 | Health/Retire Contribution        | 300           | 1,200               | 1,200             |                   | 3,600              |   |
| 31 | <b>Total Salaries &amp; Wages</b> | <b>7,319</b>  | <b>26,783</b>       | <b>23,959</b>     | <b>2,824</b>      | <b>78,114</b>      |   |
| 32 | <b>NON-WAGE COMPENSATION</b>      |               |                     |                   | 0                 |                    |   |
| 33 | Recognition/bonuses               |               |                     |                   | 0                 | 2,100              |   |
| 34 | Recycle Mileage Reimbursement     |               | 14                  | 102               | 88                | 425                |   |
| 35 | Mileage reimburse other           |               | 67                  | 66                | 1                 | 400                |   |
| 36 | <b>Total Salaries &amp; Wages</b> | <b>7,319</b>  | <b>26,864</b>       | <b>24,127</b>     | <b>2,737</b>      | <b>81,039</b>      |   |
| 37 | <b>ADMINISTRATIVE</b>             |               |                     |                   | 0                 |                    |   |
| 38 | Advertising                       |               |                     |                   | 0                 | 30                 |   |
| 39 | Dues & Subscriptions              | 0             | 1                   | 10                | 9                 | 400                |   |
| 40 | Legal Fees                        |               | 320                 | 2,500             | 2,180             | 7,500              |   |
| 41 | Accountant Fees - CPA             |               | 3,540               | 4,350             | 810               | 6,000              |   |
| 42 | Software                          |               | 239                 | 230               | 9                 | 300                |   |
| 43 | Mailing & Stamps                  |               | 48                  | 90                | 42                | 200                |   |
| 44 | Office Supplies                   | 14            | 329                 | 130               | 199               | 800                |   |
| 45 | Ink/Copies/Printing               |               | 75                  | 30                | 45                | 800                |   |
| 46 | Notary Services                   |               |                     |                   | 0                 | 40                 |   |
| 47 | Filing Fees                       |               | 10                  | 10                | 0                 | 10                 |   |
| 48 | Office equipment repair/maint     |               |                     | 200               | 200               | 200                |   |
| 49 | Permits & License                 |               | 47                  | 420               | 373               | 1,000              |   |
| 50 | Association Annual Meeting        |               | 60                  |                   | 60                | 620                |   |
| 51 | Insurance                         | 1,808         | 5,343               | 3,600             | 1,743             | 11,000             |   |
| 52 | Internet Server                   | 30            | 110                 | 133               | 24                | 400                |   |
| 53 | Telephone                         | 371           | 1,495               | 1,567             | 72                | 4,700              |   |
| 54 | Website Expense                   |               |                     | 77                | 77                | 100                |   |
| 55 | Training & Education              |               |                     | 230               | 230               | 500                |   |
| 56 | Bank Fees/Service Charge          |               | 1                   |                   | 1                 |                    |   |
| 57 | <b>Total Administrative</b>       | <b>2,223</b>  | <b>11,616</b>       | <b>13,577</b>     | <b>1,961</b>      | <b>34,600</b>      |   |
| 58 |                                   |               |                     |                   | 0                 |                    |   |
| 59 | <b>CONTRACT SERVICES</b>          |               |                     |                   | 0                 |                    |   |

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|-----|----------------------------------------|---------------|---------------|-------------------|--------------|--------------------|---|
| 1   | DEFINITIONS                            | Apr-20        | Jan-April 20  | YTD Budget        | Over/Under   | 2020 Budget        |   |
| 60  | Water System Mgmt + training           | 300           | 1,176         | 1,267             | 91           | 3,800              |   |
| 61  | Laundry Rental                         | 390           | 1,561         | 1,567             | 6            | 4,700              |   |
| 62  | Landscape Maintenance                  |               |               | 1,200             | 1,200        | 5,000              |   |
| 63  | Septic Manager                         |               |               |                   | 0            | 3,000              |   |
| 64  | Reserve Study Update                   | 1,220         | 1,220         | 1,220             | 0            | 1,220              |   |
| 65  | <b>Total Contract Services</b>         | <b>1,910</b>  | <b>3,957</b>  | <b>5,253</b>      | <b>1,296</b> | <b>17,720</b>      |   |
| 66  | <b>REPAIRS &amp; MAINTENANCE</b>       |               |               |                   | 0            |                    |   |
| 67  | Security Equipment                     |               |               | 250               | 250          | 500                |   |
| 68  | Building Maintenance                   | 36            | 1,543         | 1,900             | 357          | 2,400              |   |
| 69  | Electrical                             |               | 18            | 400               | 382          | 400                |   |
| 70  | Plumbing                               |               | 195           | 200               | 6            | 400                |   |
| 71  | Equipment Repair/Main                  |               | 73            | 600               | 527          | 2,000              |   |
| 72  | Park Maintenance-other                 | 71            | 390           | 1,150             | 761          | 5,000              |   |
| 73  | Shop Repair/Maintenance                |               | 6             | 150               | 144          | 300                |   |
| 74  | Gravel                                 |               | 55.49         | 2500              | 2,445        | 4,000              |   |
| 75  | Drainage Maintenance                   |               | 381           | 1,000             | 619          | 2,700              |   |
| 79  | Pool Maintenance                       | 210           | 210           |                   | 210          | 500                |   |
| 80  | Septic Maintenance                     |               | 2,685         | 1,300             | 1,385        | 1,300              |   |
| 81  | Water Maintenance                      | 23            | 111           | 730               | 620          | 1,100              |   |
| 82  | <b>Total Repairs &amp; Maintenance</b> | <b>340</b>    | <b>5,667</b>  | <b>10,180</b>     | <b>4,513</b> | <b>20,600</b>      |   |
| 83  | <b>PARTS &amp; SUPPLIES</b>            |               |               |                   | 0            |                    |   |
| 84  | Gasoline/Deisel                        |               | 171           | 100               | 71           | 700                |   |
| 85  | Landscape Supplies                     |               |               |                   | 0            | 100                |   |
| 86  | Pet Supplies/Maintenance               |               | 59            | 150               | 91           | 300                |   |
| 87  | Cleaning & Janitorial                  | 4             | 259           | 230               | 29           | 750                |   |
| 88  | <b>Total Parts &amp; Supplies</b>      | <b>4</b>      | <b>489</b>    | <b>480</b>        | <b>9</b>     | <b>1,850</b>       |   |
| 89  | <b>UTILITIES</b>                       |               |               |                   | 0            |                    |   |
| 90  | Electric                               | 3,976         | 20,054        | 17,900            | 2,154        | 45,000             |   |
| 91  | Propane                                |               | 1,526         | 800               | 726          | 2,500              |   |
| 92  | Refuse                                 |               |               |                   | 0            |                    |   |
| 93  | Dump Green Waste/Recycle               |               | 56            | 168               | 112          | 600                |   |
| 94  | Garbage                                | 607           | 2,443         | 2,208             | 235          | 7,500              |   |
| 95  | Satellite TV                           | 130           | 510           | 500               | 10           | 1,500              |   |
| 96  | <b>Total Utilities</b>                 | <b>4,713</b>  | <b>24,588</b> | <b>21,576</b>     | <b>3,012</b> | <b>57,100</b>      |   |
| 97  | <b>TAXES</b>                           |               |               |                   | 0            |                    |   |
| 98  | Federal Income Tax                     |               |               | 250               | 250          | 1,000              |   |
| 99  | Real Estate Tax                        | 5,245         | 5,245         | 4,850             | 395          | 9,700              |   |
| 100 | <b>Total Taxes</b>                     | <b>5,245</b>  | <b>5,245</b>  | <b>5,100</b>      | <b>145</b>   | <b>10,700</b>      |   |
| 101 |                                        |               |               |                   |              |                    |   |
| 102 |                                        |               |               |                   |              |                    |   |
| 103 | <b>TOTAL EXPENSES</b>                  | <b>21,755</b> | <b>78,426</b> | <b>80,293</b>     | <b>1,868</b> | <b>223,609</b>     |   |
| 104 |                                        |               |               |                   |              |                    |   |
| 105 | <b>SUMMARY</b>                         | <b>0</b>      |               | <b>YTD BUDGET</b> |              | <b>2020 Budget</b> |   |
| 106 |                                        |               |               |                   |              |                    |   |
| 107 | <b>TOTAL INCOME</b>                    | <b>19,161</b> | <b>79,089</b> | <b>76,145</b>     |              | <b>221,915</b>     |   |
| 108 | <b>TOTAL EXPENSES</b>                  | <b>21,755</b> | <b>78,426</b> | <b>80,293</b>     |              | <b>223,609</b>     |   |
| 109 | <b>NET ORDINARY INCOME</b>             | <b>2,593</b>  | <b>663</b>    | <b>4,148</b>      |              | <b>1,694</b>       |   |
| 110 | Other Income                           |               |               | 0                 |              |                    |   |
| 111 | Other Expense                          |               |               | 0                 |              |                    |   |
| 112 | <b>NET INCOME</b>                      | <b>2,593</b>  | <b>663</b>    | <b>4,148</b>      |              |                    |   |
| 113 |                                        |               |               |                   |              |                    |   |
| 114 | Septic Expenditures                    | \$152,095.15  |               |                   |              |                    |   |
| 115 | Reserve Expenditures                   | \$53,690.68   |               |                   |              |                    |   |
| 116 | Reserve Contributions                  | \$33,680.00   |               |                   |              |                    |   |
| 117 | Reserver Interest                      | \$4,808.40    |               |                   |              |                    |   |