

**Discovery Bay Resort BOD Work Session Minutes
April 23, 2020, 10: AM, using Zoom**

Call to Order: 10:05 AM

Count of leaseholders Present: 30

Board Members Present: Mary, Susie Tenna, Penny, Char

Staff Present: Barb, Melinda

President's Opening Statement: Glad to see so many leaseholders using Zoom today! I'm reminded that the park & BOD have been through some tough issues during 2019 and so far in 2020 – protection orders and attorney settlement for VH property, serious septic issues/special assessments, beginning to completely replace our old septic system, and now Covid-19 concerns. We have weathered these things and we will get through the Covid – 19 Pandemic too.

Facilities Manager's Report: J. R. Services is making progress on the new septic system – drain-field cleared, slash/debris gone, laying out drip lines, meadow cleared of bushes. Full details in attached Facilities Report. Two reminders: continue to conserve water use, because our meadow A & B fields are very stressed, and please bring all questions to me, not RJ Services.

Discussion Topics:

- **Covid – 19 issues:** We all have the same information about social distancing, wearing face masks and gloves, and staying safe at DBR. When folks come back to DBR, which may not be for many more weeks, and not until the new septic system is complete if possible, leaseholders have asked to have those folks to self-quarantine for 14 days. Mary will provide specific guidelines for how leaseholders returning to DBR must take protective, self-quarantine steps for the safety of all concerned. Maralee noted that there are very limited medical services on the Olympic Peninsula, should anyone need them. So, the best advice is to stay away until the septic is complete and it is safer to return to DBR.
- **BOD members and staff participating in DBR Chitchat Group:** After much discussion, it was determined that the DBR Chitchat Group is a social

medium, and will not be used for any BOD or staff business. There are already several communication vehicles for official park business, including e-mail blasts and the DBR website. Leaseholders need to check their e-mails frequently. However, staff members can provide critical notices on Chitchat, if needed.

- Other: DBR committees can use Zoom for their meetings. Melinda will put out sign-up sheets for all committees next week. Those leaseholders not in the park now can call Melinda to have their name put on a committee.
- Announcements: The DBR website has a calendar with up-coming meetings, including Zoom meetings.
- Committees: The Finance Team will meet, using Zoom next week, to update the Reserve Study. Kate will set up the meeting time, day, and Zoom instructions.
- Motion to Adjourn: There being no more business, Mary asked to adjourn, Susie seconded. The meeting was adjourned at 11:30 AM.

Minutes prepared by: Susie Thrune, DBR BOD Secretary