

Discovery Bay Leaseholders Association 2020/2021 BUDGET WORKSHEET

Acct #	Categories	2018 Actual	2019 Actual	2020 Actual	2021 Actual	Jan-Aug 2022	Sept-Dec 2022	Estimate 2022	2022 Budget	Under/Over Budget
	INCOME									
625	Operating Savings Interest	1	3	5	3	2	1	3		(3)
705-1	Total Income from Dues	149,040	147,360	171,960	188,600					
	Monthly contribution to reserves			100	67,360					
	Reserve Deficit Fee			100						
	Total Operating Income from Dues			1,754	121,240	134,384	67,192	201,576	201,576	
705-2	Late/NSF Fees	25	200	240	200	0	0	0	0	0
707	Sale of Asset	240		1,675	100	0	0	0	0	0
711	Parking Fees	3,319	2,696	715	2,134	2,695	1,340	4,035	3,000	1,035
713	Notary Services		45	80	70		0	0	100	100
715	Document Preparation Fees	1,225	1,165	6,952	1,800	900	600	1,500	500	1,000
716	Mail Forwarding Fees	1,005	800	190	340	320	200	520	600	80
717	LH Registration Fee (Rentals)	120	115		80	80	40	120	70	50
720	Laundry Recovery	6,948	8,199	997	5,056	5,695	1,200	6,895	6,500	395
721	Shed Insurance Recovery	190	200	190	200	0	200	200	190	10
725	Electric Recovery	36,386	39,927	40,353	28,371	32,594	6,000	38,594	38,000	594
726-1	Amazon Sales	1,129	155	235		0	0	0	0	0
727	Clicker/Key Deposit	40	307	150	90	125	25	150	70	25
731	Copies/Fax		6,063		71	50	20	70	50	20
731-1	Violations Fees				125	0	0	0	125	125
	TOTAL INCOME	199,668	207,235	225,696	415,840	176,885	76,818	253,660	250,781	2,879
	EXPENSES									0
901	SALARIES & WAGES									0
902	Payroll Expense	61,204	64,351	68,391	46,162	46,783	20,232	67,015	75,894	(8,879)
903	Payroll Taxes	6,966	7,347	8,003	5,420	6,204	3,100	9,304	9,107	197
907	Health/Retirement Contribution			3,600	2,400	1,600	350	1,950	3,600	(1,650)
905	Recognition/Thank You/Bonuses			2,100		0	2,100	2,100	2,100	0
904-1	Mileage Reimbursement - Recycling	206	120	14		0		0	150	(150)
904	Mileage Reimbursement - Other	437	439	223	145	63	0	63	200	(137)
	Total Salaries & Wages	68,813	72,258	82,331	54,127	54,650	25,782	80,432	91,051	10,619
910	ADMINISTRATIVE									0
911	Advertising - New Hire		15	15	30	89	0	89	90	
913	Dues & Subscriptions	365	383	549	164	433	365	1,007	450	557
914	Legal Fees	1,920	8,917	4,261	5,831	39,383	4,000	43,383	20,000	23,383
916-2	Accountant Fees - CPA	4,410	5,580	4,740	3,600	2,250	2,550	4,800	4,800	0
918-1	Software	404	419	687	0	639	209	848	460	388
918-4	Mailing & Stamps	182	395	248	57	5	120	115	400	(285)
918-5	Office Supplies	636	846	1,003	438	440	100	540	700	(160)
918-6	Ink/Copies/Printing/Paper	451	786	325	206	167	200	367	800	(433)
919	Notary Expense		152			0	335	335	0	335

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918-7	Filing Fees	110	10	10	12	20	0	20	10	10
918-8	Office Equipment Purchase			551	1,247	173	100	273	500	(227)
918-2	Office Equipment Repair & Maint	810		55		0	0	0	100	(100)
920	Permits & License	914	864	723	1,690	1,631	0	1,631	1,500	131
924	Association Annual Meeting	509	440	265	835	750	0	670	750	(80)
990	Insurance	10,007	10,264	14,358	8,774	9,060	4,102	13,162	15,000	(1,838)
926-1	Internet Server	460	451	466	429	272	400	672	900	(228)
926-2	Telephone/Office Internet	4,394	4,503	4,539	3,138	3,169	1,592	4,761	4,725	36
926-4	Website	261	23	256		304	0	304	304	0
930	Training & Education	85	270	275	55	0	80	80	500	(420)
993	Bank Fees/Service Charges		0	9		46	0	0	0	46
	Total Administrative	25,919	34,302	33,325	26,506	58,821	14,153	73,057	51,989	21,069
940	CONTRACT SERVICES									
	Bookkeeping Contract Services					1,822	560	2,442	0	2,442
941	Water System Management	3,064	3,779	3,651	2,482	2,482	1,200	3,682	3,700	(18)
942	Laundry Rental	4,613	4,683	4,683	3,123	3,125	1,564	4,686	4,700	(14)
944	Landscape Maintenance	4,123	1,074	312		0		0	0	0
945	Septic Manager				2,237	2,519	1,580	4,099	2,800	1,299
923	Reserve Study Update	1,200	1,220	1,220	1,220	1,250	0	1,250	1,220	30
	Total Contract Services	13,000	10,756	9,866	9,062	11,198	4,904	16,159	12,420	3,739
								0		
950	REPAIRS & MAINTENANCE									
953	Security Equipment			297	27	0			0	0
952	Building Maintenance	837	1,870	5,121	2,527	1,992	408	2,400	2,400	0
954	Electrical	108		314		0	400	400	400	0
956	Plumbing	121	1,136	195		441	0	441	400	41
958-2	Equipment Maintenance	1,817	942	1,177		628	1,372	2,000	2,000	0
958-3	Park Maintenance	2,640	3,701	8,637		2,884	2,116	5,000	5,000	0
958-5	Shop Maintenance	71	435	85		58	242	300	300	0
958-6	Dust Control									0
958-12	Gravel	1,487	1451.48	4054		2621	1,379	4,000	4,000	0
958-8	Drainage Maintenance		2,605	2,420		0			0	
960	Pool Maintenance	361	568	413		454	196	650	650	0
962	Septic Maintenance	5,844	2,327	2,793		4,045	1,580	5,625	1,300	4,325
964	Water Maintenance	1,350	516	346		602	92	694	500	194
	Total Repairs & Maintenance	14,636	15,552	25,852	2,554	13,725	7,785	21,510	16,950	4,560
970	PARTS & SUPPLIES									
971	Fuel for Mowers & Tractor- Gas & Diesel	651	679	482		906	100	1,006	800	206
972	Landscape Supplies		92	163		0	0	100	100	0
973	Pet Supplies	286	339	138		0	0	0	300	(300)

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