

Discovery Bay Resort
Board Meeting Minutes
October 27, 2022, 10:00 a.m.
by Zoom

Call to Order: 10:01 a.m.

Leaseholders Present: 30

Staff Present: Barb Gilger

Board Members Present: Tenna Matthews, Sheryl Haller, Susie Thrune,
Penny Barrett, Kena Warrick

This meeting is being recorded

President's Opening Statement: No opening statement but will make
comments during the discussion items.

Secretary's Report: Kena Warrick

Motion to Approve:

- Board of Directors Meeting Minutes - September 22 , 2022
- Work Session Minutes - October 20, 2022

Motion by Sherryl, Susie seconded, minutes approved

Treasurer's Report: Susie Thrune

The 2021 Compilation is complete and the 2020 redo of taxes and the
2021 taxes are completed. Our new CPA, Cynnthia Martin has been a great
help in confirming that our business affairs are in order.

Park Manager's Report: Barb Gilger

The loop trail from the lower to upper nature trail is complete. Signage has
been ordered. Currently the trail is dry. Woodchips will continually be added
as they are available. The East Street dog run drainage project is
completed and the lawn is seeded. The area may be closed for the winter.
The new printer in the lounge was donated by Kate and Joida. It will
connect with devices through bluetooth. Binders for committee and board
agendas and minutes have been created and will be available to the
community in the office.

Committee Reports:

- Activity - Donna Stiles - no report
- ALRC - Karen Kittlehurst - A lateral file has been donated to ALRC to keep their files. In October, 19 new ARC requests were submitted, 21 permits remain open and 14 permits were closed. There are four requests for lot measurements. A Lot Measurement Training will be scheduled in the spring. ALRC is working on process and meeting issues. A task force to research greenhouses in the park has been formed.
- Finance - Char Schulz - The finance committee reviewed current financials. Revenue is exceeding our planned expenditures. Legal expenses continue to exceed what has been budgeted but donations continue to help offset those expenses. The proposed 2023 budget packets are being assembled and should be mailed at the end of this month. Leaseholders have one month to return their ballot if they are voting no on the proposed budget. Leaseholders who are not in the park will have packets sent to the address listed in the office. Please notify the office if you need to update your mailing address. Leaseholders may request that their packet be emailed.
- Green Team - Judy Fields (committee is on hiatus)
- Long-Range Planning - Lynn Brem for Jackie Cairns - An indoor/outdoor Covid-safe space in the Ramada for the winter is being created. Ideas are being entertained for a cooking area at the north end of the Ramada.
- Pet - Tere Drake - The committee is requesting a blast about appropriate disposal of doggie bags. They have requested a bag and can station at the eastern entrance to the meadow. Changes are being planned for the pet committee web page. They are also evaluating the current park rules for updates. The dog bath will be closed for the winter due to the need to protect pipes from freezing.
- Renewable Energy Task Force - Sherrie Musgrove - no report
- Safety - Marion Head / Kerrie McMillen - Please read the Winter Preparedness Guide in the Safety Committee section of the website. An inventory of durable medical equipment was recently done. A variety of items that may be used for mobility and rehab are available in the shop to community members. Winter Street Sisters will have a meeting for an introduction about using the new radios which will be checked out to them.

- Web Team - Lynn Brem - Updating the calendar section of the website has been the goal of the web committee. Data collection has improved. The Calendar Girls have done a brilliant job posting activities and facility use on the calendar. Subscriptions to the calendar and the digital display of the calendar in the office has helped us provide up to date information to the community. We are now focusing on crowdsourcing information. Please help us accurately reflect what is going on in the park by sharing information with the Calendar Girls or sending the information directly to calendar@discoverybaryresort.org. Our next focus is on helping committees review their web pages to assure that they are accurate, that their purpose, projects and members and other content is up to date. We may look at expanding pages to other groups who have projects and events in the park.

Unfinished Business:

- DBWC Proposed Lease - The proposed lease will be blasted to the membership with a request for feedback at our November Work Session.
- Lot Measurements / Square Footage / Boundaries - We will defer this topic until November when we will discuss berm-side boundary lines. Square footage as noted in the Lot Book will be posted on the new leases.
- Growing Medical Cannabis in the Park - The Board is asking members of the Cannabis Club to study the Washington State Law and to determine how cannabis may be legally grown in the park. (Smoking pot in the park is another issue which may be addressed later.) Keeping compassion in the forefront, we need to stay within the law. The state law, which appears to have been drafted with compassion for medical cannabis growers, was recently blasted to all leaseholders. Members of the Cannabis Club stated that the club is working on a proposal for legal growing in the park
- RFA: Appeal State DOH Ruling for the Decommissioning Small Septic Fields A and B - Motion by Sheryl moving that we empower the Park Manager and Sheryl to appeal the decision to decommission the A and B drain fields of the septic system to the Department of Health. Penny seconded, motion carried.

New Business: Proposed applications for DBWC membership both RV and Social (long term renter over 30 days) will be sent out with the minutes of this meeting.

Motion to Adjourn: Sherryl, seconded by Kena, meeting adjourned at 11:14

Minutes submitted by Kena Warrick, Secretary