

Discovery Bay Women's Club

Board Meeting Minutes

November 17, 2022, 10:00 a.m.
by Zoom

Call to Order: 10:00

Leaseholders Present: 20

Staff Present: Barb Gilger

Board Members Present: Tenna Matthews, Sherryl Haller, Susie Thrune, Penny Barrett, Kena Warrick

Vice-President's Opening Statement: Sheryl Haller

We are officially, legally, Discovery Bay Women's Club now. The Articles of Incorporation were filed with the State of Washington about a week ago. Sheryl delivered our Declaration and a statement notifying the county that we will no longer be filing our leases with the county to the Jefferson County Courthouse. We are now governed by the new documents but this won't change anything about day to day living at DBR. Our 501c7 application will soon be filed with the federal government.

Secretary's Report: Kena Warrick

Motion to Approve: Susie, seconded by Penny, motion passed.

- Board of Directors Meeting Minutes - October 27, 2022
- Work Session Minutes - November 10, 2022

Treasurer's Report: Susie Thrune

Our finances are really looking good compared to three years ago. We are continuing to add to our reserves. One CD was purchased in October and two more on November 7. They will appear on the November Financials.

Park Manager's Report: Barb Gilger

The fence that blew down during the recent storm has been fixed. The facilities staff are working to enclose the overhang by the shop and converting it into a mower shed. The glitch with the invoices has been fixed and they were sent out yesterday. If you haven't received yours, please check your spam filter and notify Barb if you need it re-sent.

Committee Reports:

- Activity - Donna Stiles - The committee is planning a Thanksgiving potluck gathering. Folks will have their choice of eating at Radclyffe, picking up their food or having it delivered. There are sign-up sheets in the office. Details to follow after the Activity Meeting on Friday.
- LARC - Karen Kittlehurst- LARC is working diligently on permits that need to be reviewed, processed and closed. They have one new request this month and 22 open permits. One permit was closed and members are working on “parking lot” items that will be presented this spring. The committee is focusing on drafting and making revisions to LARC standards. The Landscaping Work Group is meeting and working on their recommendations.
- Finance - Susie Thrune - There is nothing surprising when comparing expenses to income. Donations will be recorded under income now. Our salary underrun will be offset by contract work by Melinda. Legal fees are \$41,000 over budget but we have received about \$26,000 in donations toward these expenses. The Finance Committee is feeling comfortable with our current financial picture.
- Green Team - Judy Fields (committee is on hiatus)
- Long-Range Planning - Jackie Cairns - No report.
- Pet - Tere Drake - Will meet tomorrow.
- Renewable Energy Task Force - Sherrie Musgrove - We have received estimates on the cost of “solarizing” the office and laundry area. These will be put into a report.
- Safety - Kerrie McMillen - The Street Sisters have been trained and given their radios/ Radio checks will take place once a month. Ongoing training may be needed.
- Web Team - Lynn Brem - The need for a virtual public square has been solved for now. The most valuable thing on the internet is

people gathering in one spot. We are still determining whether we can use our website more efficiently to achieve the goal of providing a “one-stop” place for communication within the community and the dissemination of information.

Unfinished Business:

- DBWC Proposed Lease - We finally have a completed proposed lease agreement approved by our attorney. It will be blasted out later today for everyone to review before the December Board Meeting. We hope to make this new lease effective on January 1, 2023. Everyone will start their new lease with 99 years. This lease deals with the lot only, not what is placed on the lot.
- “One Way” Park Facebook Page - Susie motioned that the park set up a new Facebook page that the office may use to communicate information to the community. Penny, seconded, motion passed.
- Motion to Approve New Board Email Address- Penny motioned that the Board create a new email address for community members to use to communicate with all Board members. The address is board@discoverybayresort.org. Susie seconded, motion passed.

Announcements: SMR and the Pueblo in Arizona both have outbreaks of Covid cases.

Motion to Adjourn: 10:35 by Kena, Penny seconded, motion passed.

Minutes submitted by Kena Warrick, Secretary