

Discovery Bay RV Resort
REQUEST FOR ACTION FORM

- > This form may be used to inform the Facilities Manager, Resort Assistant or the Board of Directors of something that needs repair, or requests, ideas, suggestions, or questions. Use back of form for additional space.
- > Place completed form in the Resort business mailbox located in the Mail Room.

Date January 7/22 Lot #: 35

Name: Marianne Nolte

Repair, Request, Suggestion, Idea or Question:

Could we please have November's 2021's
BOD minutes?

In the future, could we get BOD
and work session minutes within a week
of the meeting?

Answer or Comments by

Date:

Recently I was expected to know
something that happened at a BOD
meeting. I cannot make it to most
but I do read the minutes. I cannot
read them if I don't have them.
This is my second request for minutes.
Previously it was informal but I think
it is important that we, leaseholders
are informed in a timely manner.
Thank you.

Discovery Bay RV Resort REQUEST FOR ACTION

Teena - Just making the request official!!

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- Place completed form in the Office/DBLA business mailbox located in the Mail Room next to the outgoing mail box.
- Anyone wishing to have an item added to the BOD's agenda needs to submit an RFA at least a week prior to a Work Session. Completed RFAs must be turned into the office. The office will copy the RFA and distribute it to all BOD members for consideration. Please note that the BOD may decide that an RFA should be forwarded to one of the Park Managers or a Committee for appropriate handling.

Date 01/11/2022 Lot #: 54

Name: Sherri Musgrave

Repair, Request, Suggestion, Idea or Question:

I would like to take the Shop class this winter. I have downloaded, printed, and read the:

- Shop Safety Rules
- Power Tool Safety & Basic Use v1.3
- Hand Tool Safety & Basic Use v1.4
- Craftsman 16" Scroll Saw Owners Manual
- Ryobi Table Saw Owners Manual
- DeWalt 12" Compound Miter Saw Owner Manual

Answer or Comments by _____

Date: _____