

Discovery Bay Women's Club

Annual Members' Meeting Minutes

August 5, 2023

Call to Order: 10:00

Call for a Quorum: (39 Sites required) 65 Sites represented

2022-23 Board Members: Tenna Matthews, President, Sheryl Haller, Vice-President, Susie Thrune, Treasurer, Kena Warrick, Secretary, Penny Barrett, Member-at-Large

Staff Present: Barb Gilger, Lori Garrison

Guest: Marlyn Hawkins, Park Attorney

President's Opening Statement: Tenna Matthews

Tenna opened the meeting with an acknowledgement that the land on which we gather is the ancestral home of the Coastal Salish and S'Klallam People. She reminded the group that it was "one score and seven years ago" that we became the DBR Nation, conceived in love and dedicated to the proposition that all women are created equal. Today in 2023, we now celebrate that we are the newly formed DBWC.

Secretary's Report: Kena Warrick

Motion to approve August 6, 2022 Annual Meeting Minutes by Sheryl, seconded by Penny, approved unanimously

Finance Committee Report: Susie Thrune/Kate Higgins - see attached reports

The Finance Committee is obligated to share with the community a variety of reports to convey how the money from our rent is budgeted and spent and in which institutions it is deposited. Every month we deposit about \$7,000 in our Reserve Fund. DBWC currently has \$742k in total assets and our recent Reserve Study demonstrates that we are funded sufficiently enough that our risk for needing a special assessment for any projects is low (unless we encounter a catastrophic event). Please join the Finance Committee the week of September 18 either in the office or on Zoom. This is a great opportunity to learn more about Club finances and to learn how we budget the money received from members. If anyone has specific questions about Club finances, Kate is willing to meet to answer questions and review our financial information.

Facilities Report - Barb Gilger / Lori Garrison

Barb will be retiring soon. This is her last Annual Meeting as Park Manager. One of her final goals is to assure that all Leases are in order. If you have not signed your new Lease, contact the office on Monday morning. Karen Jeanne was introduced as the new Club bookkeeper and as a new RV Member in the Park. Barb is confident that the Park will be well cared for by Lori and our amazing facilities crew.

Lori introduced herself to the members. She is a paramedic, has a BA in Business, is a mom and grandma. She assured the members that the Facilities staff will do its best to find the most economical ways to keep the park running and requested that everyone read the DBR Rules to find information related to the care and use of our facilities. Please address comments or questions to facilities@discoverybayresort.org

Committee Reports:

- Activity - Gale Swafford - Thank you to the Activity Committee, Facilities and the community, including Social Members who have helped with the Annual Weekend activities. The committee members have put in hours to organize this weekend's events. Thank you for all donations, especially those who have contributed without being asked. Stay tuned for information about future activities.
- Document Review - Kate Higgins - The Document Review Committee has been very busy reviewing all of our DBWC, DBR, Pet Rules and LARC Standards to assure that they are congruent with our new By-Laws and CCR's.
- Election - Annie Haller - Thank you to the committee who conducted the recent election.
- LARC - Sherri Musgrove - Please remember to check the DBWC website for our updated LARC Standards and forms before you start any projects. Thank you to the hardworking LARC Committee and to Barb for all of her knowledge and assistance to LARC. In addition to assisting members with requests for permits, the committee is continuing work on completing Site measurements.
- Long-Range Planning - Jackie Cairns - At the meeting at the end of June we reviewed the wish list questionnaire that was created last year. The top requests were as follows: 12 requests for improvements to the Ramada (adding windbreaks and a kitchen), 9 requests to add an emergency road out to Old Gardiner Road (Facilities will be working on this), 8 requests for more solar or renewable energy in the Park (referred to Renewable Energy Task Force), 8 requests for a ramp to the laundry room, 7 requests for free internet (nothing is free but Jefferson County is working on a new high speed internet option), 6 requests to plant shade trees (if someone wants to donate a tree to the park, contact Facilities before you buy it) 4 requests for more dust control (Facilities has a new product to try), 4 requests for a more secure front gate (Facilities continues to research options), 3 requests for more benches around the park (in progress now.)

Jackie encouraged members to come to Work Sessions and Board Meetings or just call in on your phone and listen. Dates of future Long Range Planning Committee meetings will be announced.

- Meet and Greet Group - Jeri Nieberding - This is a new group formed to help introduce potential members to the Club and to learn more about them. Thank you to Marianne Nolte and Jackie Cairns who previously spent hours meeting and corresponding with people interested in the Park. In addition to tours, we will use a questionnaire to get to know potential new members. A list of potential buyers and renters will be posted on the website and maintained by the office.
- Pet - Jeri Nieberding - This has been a quiet year for pets. Thanks to the former Pet Committee, some pet rules have been updated. Thank you to the Document Review Committee and especially Judith Wright who worked to assure that our rules are compatible with the County animal control regulations. If members have any issues regarding pets, please check the Pet Rules, try to work out problems in person, and then, if necessary, put any concerns in writing and forward them to the Pet Committee.
- Renewable Energy Task Force - Sherri Musgrove - No report.
- Safety - Kerrie McMillen - The Safety Committee is committed to the wellbeing of our members. Please remember that the Safety Manual can be found in the Resource section on the Club website. Our annual flu vaccination clinic will be on September 11 at 3:00. We will have a household hazardous waste pickup in September. The self-defense class given by Seven Star Women's Kung Fu from Seattle, will be on September 14. The group is offering this course on a sliding scale so that no one will miss out due to cost. Sign up sheets will be out in the office soon. The CERT Team will be working closely with the Safety Committee.. CERT information will be posted on the website as well. The Safety Committee welcomes comments and suggestions for events. A club member noted that we have durable medical equipment on loan in the shop. Donations of used equipment are welcomed.

- Web Team - Lynn Brem - The team is focused on collecting and publishing accurate information on events and meetings. All of our information is crowd-sourced. We are working with committees to improve communication and accuracy of website pages. 1000 documents are published on the website. Jeri Solomon has joined the team to help manage these documents. Please provide the Web Team with a new PDF if your documents change. Nanci Saurdiff was recognized for her work and dedication to the calendar, Park publicity, and renewal of our connection to the Zazzle Store with new Club related products.

Introduction of our Attorney. Marlyn Hawkins: Marlyn shared that she is honored to be in the Park and to have supported our transition from DBLA to DBWC. She recently has founded her own all-women Law Firm in Seattle and will continue to be inspired in her work by our community and the way we live.

Results of Board of Directors Election: Three open positions

This year we propose that we introduce the new board without vote count. The membership voted yes by a show of hands.

Annie Haller announced the names of the newly elected Board members:

Kosha Long - 91 votes

Sam Blake - 85 votes

Gillian Herbert - 62 votes

Pat Rafferty who also ran for a position on the Board and received 46 votes

Results of Full Audit Vote

Total number of ballots	97
Votes to waive an audit	83
Votes to conduct an audit	7
Votes to abstain (did not vote either yes or no)	7
Percentage of votes to waive an audit	86%
Percentage of votes to conduct an audit	7%

Recognition of Departing Board Members - Sheryl

Thanks to Penny who served as Secretary the first year and member at large for a year, to Susie who has been our Treasurer and a Board Member for four years and who has been a critical support to the Board as an expert on Robert's Rules of Order and as member of the Finance Committee for years. Thea was recognized for her sacrifice as the wife of the Board President, Tenna, for four years.

Announcements:

- Thank you to Kerrie for her expertise and assistance with tech and sound for this meeting.
- Please visit the table here in the Ramada to sign the new Club liability waiver form and pick up copies of our new Rules and membership cards
- The new Board of Directors will meet today at 12:15 p.m. in the Office to decide who will hold which office and to determine Board Member liaison assignments for committees. Members are welcome to attend.
- There will be a meeting of the Eastland LLC on Monday, August 7 at 5:00 p.m. in the Ramada. All members are invited.
- The Katie Dahl concert will be on Wednesday at 6:00 p.m. in the Ramada.

- Leslie will be teaching a Pie Baking class on 8/21-22 and 8/24-25 from 8:30-noon at Radclyffe. There are still a couple of spaces available. Get a baking partner and sign up.

President's Closing Statement Thank you for the opportunity to serve and thanks especially to those who have yelled at me. We have solved big problems in the past four years - the septic, organizational restructuring, a serious neighbor problem, and a global pandemic. To the single women who weathered the Covid storm, you are total bad-asses. To those who have concerns about the reorganization efforts, hopefully this endeavor to form a Club structure is like having insurance or a will, you don't want to ever have to use them, but they need to be in place, just in case. So now we have a new name but we are existing the same way we always have and that's a good thing.

Motion to Adjourn made by Sheryl and seconded by Penny. Adjourned at 11:45