

Discovery Bay Resort Board Meeting Minutes

February 23, 2023
by Zoom - Recorded

Call to Order: 10:01

Leaseholders Present: 28

Staff Present: Barb Gilger

Board Members Present: Tenna Matthews, Sheryl Haller, Susie Thrune, Penny Barrett, Kena Warrick

President's Opening Statement: Tenna Matthews - Thank you to Sheryl for chairing last week's meeting.

Secretary's Report: Kena Warrick

Motion to Approve: Susie, Sheryl seconded, approved unanimously

- Board of Director Meeting Minutes - January 26, 2023
- Work Session Minutes - January 16, 2023

Treasurer's Report: Susie Thrune - Karen Jeanne, our new bookkeeper, will be attending our meetings now. We did not have a finance meeting this week but will have a short meeting to discuss our Profit and Loss Performance Report following this meeting. Our new CPA is making adjustments to our depreciation numbers which were not accurate. There are no other concerns with finances at this time.

Park Manager's Report: Barb Gilger - No report today

Committee Reports:

- Activity - Donna Stiles - The Activity Committee has not met in a few months and have no meetings on the calendar now.
- Finance - Kate Higgins - No reports today
- Green Team - Judy Fields (committee is on hiatus)
- LARC - Karen Kittlehurst - LARC is continuing to focus on revisions of standards and is working on a draft for the expansion of the Landscaping section of the standards. This work will be presented at the Work Session next month. The committee has received one new request for a permit and is monitoring 23 permits.
- Long-Range Planning - Jackie Cairns - No report today
- Pet - Lynne Angelero - No report today
- Renewable Energy Task Force - Sherrie Musgrove - No report today
- Safety - Marion Head / Kerrie McMillen - The committee has not met recently. The earthquake in Syria and Türkiye was sobering and reminds us to check on

our emergency resources and take a look at DBWC website for reminders about preparedness. A recent New York Times article about food expiration dates has been posted on the website in the safety committee section and will be blasted out to everyone.

- Web Team - Lynn Brem - Three committees, Safety, LARC and Pets, have been working to update their pages on our DBWC website. Some of the very best stuff on our website is in our committee sections. If you are on a committee and haven't updated your page in a while, now would be a good time to take a look at it and work with the webteam on revisions and additions.

Unfinished Business:

- RFA: Change Rule for Leash Length - Motion by Sheryl, seconded by Penny to revise Park Rule 13.5 to include the following revision:

All pets must be on a leash (traditional or retractable) with a maximum reach of 10 feet. Dogs must be walked within six feet of the owner when on park roads adjacent to a leaseholders' property. Extended length leads, up to 30 feet long, being held by the pet owner, may be used for exercise and training purposes on large grassy surfaces in the park (area adjacent to the laundry room, area north of Second Street, area north of lower restrooms) excluding the Meadow.

Motion was approved unanimously.

New Business:

- RFA: Storage of Vehicles on Sites - The RFA referenced language from our former CC&R's. We will need updated language written in order to adopt a new rule. We are a recreational group that does have toys. The issue appears to be that these small vehicles on sites (bikes, trikes, golf carts, etc.) are being covered with tarps and other items that look ratty after a while. A possible resolution would be to require that all covers for items left on sites during the winter be wrapped with covers made specifically for that vehicle. LARC will work on a proposal that addresses this issue. It will appear as an agenda item on the March 16 Work Session agenda..

Other:

- Qualified Beneficiaries for Our New Lease. - Discussion about qualified beneficiaries and leases and personal property as documented in our Amended and Restated Declarations of CC&R's for DBWC (3.10 and 3.11). Leases and Qualified Beneficiary forms are available to be signed and notarized in the office now. Please direct any questions you have regarding these topics to Board members.

Motion to Adjourn: Sheryl, seconded by Penny at 10:28 a.m.: Sheryl, seconded by Penny at 10:28

Minutes submitted by Kena Warrick