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Accrual Basis

# Discovery Bay Leaseholders Association Profit & Loss Budget Performance

April 2023

|                                                    | Apr 23           | Budget           | Jan - Apr 23      | YTD Budget        | Annual Budget     |
|----------------------------------------------------|------------------|------------------|-------------------|-------------------|-------------------|
| <b>Ordinary Income/Expense</b>                     |                  |                  |                   |                   |                   |
| <b>Income</b>                                      |                  |                  |                   |                   |                   |
| 1003 · Returned Check Charges                      | -12.00           |                  | -12.00            |                   |                   |
| 625 · General Interest                             | 3.03             |                  | 88.84             |                   |                   |
| 630 · CD Interest                                  | 615.54           |                  | 3,174.47          |                   |                   |
| 705 · Association Dues                             |                  |                  |                   |                   |                   |
| 705-10 · Membership Fees                           | 0.00             |                  | 25.00             |                   |                   |
| 705-4 · Monthly Assessment                         | 1,725.00         | 1,725.00         | 6,900.00          | 6,900.00          | 20,700.00         |
| 705-3 · Monthly Rent                               | 23,000.00        | 23,000.00        | 92,000.00         | 92,000.00         | 276,000.00        |
| 705-1 · Dues                                       | 0.00             |                  | 0.00              |                   |                   |
| 705-2 · Late Fees                                  | 50.00            |                  | 125.00            |                   |                   |
| <b>Total 705 · Association Dues</b>                | <b>24,775.00</b> | <b>24,725.00</b> | <b>99,050.00</b>  | <b>98,900.00</b>  | <b>296,700.00</b> |
| 711 · Parking Fees                                 | 345.00           | 300.00           | 1,305.00          | 1,200.00          | 3,600.00          |
| 713 · Notary Services                              | 20.00            |                  | 20.00             |                   |                   |
| 715 · Document Preparation Fees                    | 0.00             | 75.00            | 0.00              | 300.00            | 1,000.00          |
| 716 · Mail Forwarding Fee                          | 60.00            | 30.00            | 292.50            | 230.00            | 500.00            |
| 717 · Renter Registration Fee                      | 0.00             | 10.00            | 10.00             | 20.00             | 120.00            |
| 720 · Laundry Recovery                             | 214.00           | 500.00           | 1,874.00          | 2,000.00          | 6,500.00          |
| 721 · Shed Insurance Recovery                      | 0.00             | 0.00             | 0.00              | 0.00              | 200.00            |
| 725 · Electric Recovery                            | 4,386.59         | 4,200.00         | 20,881.91         | 18,400.00         | 45,000.00         |
| 727 · Copies/Fax                                   | 0.00             | 10.00            | 0.00              | 20.00             | 50.00             |
| 731 · Clicker/Key Deposit                          | 0.00             | 0.00             | 25.00             | 0.00              | 50.00             |
| 733 · Donations-Operating                          |                  |                  |                   |                   |                   |
| 735-5 · Donations-Legal Fees                       | 0.00             |                  | 230.00            |                   |                   |
| 733-1 · Shred Bin Donations                        | 0.00             |                  | 25.00             |                   |                   |
| <b>Total 733 · Donations-Operating</b>             | <b>0.00</b>      |                  | <b>255.00</b>     |                   |                   |
| <b>Total Income</b>                                | <b>30,407.16</b> | <b>29,850.00</b> | <b>126,964.72</b> | <b>121,070.00</b> | <b>353,720.00</b> |
| <b>Gross Profit</b>                                | <b>30,407.16</b> | <b>29,850.00</b> | <b>126,964.72</b> | <b>121,070.00</b> | <b>353,720.00</b> |
| <b>Expense</b>                                     |                  |                  |                   |                   |                   |
| 901 · Salaries & Wages                             |                  |                  |                   |                   |                   |
| 902 · Payroll Expense                              | 5,716.45         | 5,700.00         | 22,802.38         | 22,526.00         | 70,876.00         |
| 903 · Payroll Taxes                                | 767.72           | 684.00           | 2,919.18          | 2,703.00          | 8,505.00          |
| 907 · Health Ins/Retire Contribution               | 200.00           | 100.00           | 800.00            | 400.00            | 1,200.00          |
| <b>Total 901 · Salaries &amp; Wages</b>            | <b>6,684.17</b>  | <b>6,484.00</b>  | <b>26,521.56</b>  | <b>25,629.00</b>  | <b>80,581.00</b>  |
| 902 Non-Wage Payroll Expenses                      |                  |                  |                   |                   |                   |
| 904 · Mileage reimb.                               |                  |                  |                   |                   |                   |
| 904-1 · Reclying Mileage Reimbursement             | 0.00             | 30.00            | 22.93             | 45.00             | 150.00            |
| 904 · Mileage reimb. - Other                       | 0.00             | 15.00            | 0.00              | 45.00             | 150.00            |
| <b>Total 904 · Mileage reimb.</b>                  | <b>0.00</b>      | <b>45.00</b>     | <b>22.93</b>      | <b>90.00</b>      | <b>300.00</b>     |
| 906 · Recognition Bonuses                          | 0.00             | 0.00             | 0.00              | 0.00              | 2,100.00          |
| <b>Total 902 Non-Wage Payroll Expenses</b>         | <b>0.00</b>      | <b>45.00</b>     | <b>22.93</b>      | <b>90.00</b>      | <b>2,400.00</b>   |
| 910 · Administrative/General                       |                  |                  |                   |                   |                   |
| 926-11 · Donations Operating-Paid Out              |                  |                  |                   |                   |                   |
| Shred Bin Donation Paid Out                        | 0.00             |                  | 108.00            |                   |                   |
| <b>Total 926-11 · Donations Operating-Paid Out</b> | <b>0.00</b>      |                  | <b>108.00</b>     |                   |                   |

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|----------------------------------------------|-----------------|-----------------|------------------|------------------|------------------|
| 911 · Advertising                            | 0.00            | 15.00           | 0.00             | 30.00            | 100.00           |
| 913 · Dues/Subscriptions                     | 163.54          | 0.00            | 229.54           | 0.00             | 800.00           |
| 914 · Legal Fees/Collection                  | 156.00          | 1,667.00        | 1,620.00         | 6,668.00         | 20,000.00        |
| 916 · Accounting Fees                        | 0.00            | 1,200.00        | 0.00             | 2,400.00         | 4,800.00         |
| 918-1 · Software Expense                     | 598.96          | 400.00          | 598.96           | 700.00           | 900.00           |
| 918-4 · Mailings & Stamps                    | 0.00            | 0.00            | 15.11            | 100.00           | 400.00           |
| 918-5 · Office Supplies                      | 0.00            | 75.00           | 67.62            | 200.00           | 700.00           |
| 918-6 · Ink/copies/printing                  | 123.05          | 100.00          | 93.05            | 250.00           | 800.00           |
| 918-7 · Filing fees                          | 0.00            | 0.00            | 20.00            | 20.00            | 20.00            |
| 918-8 · Office Equip. Purchase               | 0.00            | 0.00            | 21.70            | 250.00           | 500.00           |
| 918-9 · Office Equip. Maint/Repair           | 0.00            | 0.00            | 0.00             | 50.00            | 100.00           |
| 920 · Permits/Licenses                       | 0.00            | 0.00            | 980.67           | 1,000.00         | 1,750.00         |
| 924 · Association Annual Meeting             | 0.00            | 0.00            | 0.00             | 0.00             | 1,500.00         |
| 926-1 · Internet Server                      | 69.90           | 100.00          | 279.60           | 400.00           | 1,200.00         |
| 926-2 · Telephone/Internet                   | 391.07          | 394.00          | 1,629.89         | 1,576.00         | 4,725.00         |
| 930 · Training/Education                     | 0.00            | 0.00            | 0.00             | 125.00           | 250.00           |
| 990 · Insurance                              | 1,939.00        | 1,250.00        | 6,599.32         | 5,000.00         | 15,000.00        |
| 910 · Administrative/General - Other         | 0.00            | 0.00            | 0.00             | 0.00             | 0.00             |
| <b>Total 910 · Administrative/General</b>    | <b>3,441.52</b> | <b>5,201.00</b> | <b>12,263.46</b> | <b>18,769.00</b> | <b>53,545.00</b> |
| 940 · Contract Services                      |                 |                 |                  |                  |                  |
| 916-1 · Bookkeeping Contract Service         | 0.00            | 300.00          | 160.00           | 1,000.00         | 3,000.00         |
| 923 · Reserve Study Update Expense           | 0.00            | 0.00            | 1,250.00         | 1,220.00         | 1,220.00         |
| 941 · Water System Management                | 300.00          | 300.00          | 1,200.00         | 1,200.00         | 3,800.00         |
| 942 · Laundry Rental                         | 399.31          | 391.00          | 1,597.24         | 1,672.00         | 4,800.00         |
| 945 · Septic Manager                         | 394.94          | 400.00          | 1,732.50         | 1,700.00         | 4,900.00         |
| <b>Total 940 · Contract Services</b>         | <b>1,094.25</b> | <b>1,391.00</b> | <b>5,939.74</b>  | <b>6,792.00</b>  | <b>17,720.00</b> |
| 950 · Repairs & Maintenance                  |                 |                 |                  |                  |                  |
| 958 · General Maintenance                    |                 |                 |                  |                  |                  |
| 952 · Building Maintenance                   | 0.00            | 400.00          | 328.82           | 1,175.00         | 2,475.00         |
| 954 · Electrical                             | 0.00            | 0.00            | 400.00           | 425.00           | 425.00           |
| 956 · Plumbing                               | 0.00            | 0.00            | 0.00             | 500.00           | 500.00           |
| 958-2 · Equipment Repair/Maintenance         | 0.00            | 0.00            | 835.48           | 600.00           | 2,000.00         |
| 958-3 · Park Maintenance                     | 0.00            | 420.00          | 1,646.38         | 1,680.00         | 5,200.00         |
| 958-5 · Shop Repair/Maintenance              | 0.00            | 0.00            | 0.00             | 300.00           | 300.00           |
| 958-8 · Drainage Gravel                      | 0.00            | 0.00            | 55.54            | 1,000.00         | 2,000.00         |
| 958.12 · Gravel Roads                        | 0.00            | 800.00          | 806.42           | 2,400.00         | 4,000.00         |
| <b>Total 958 · General Maintenance</b>       | <b>0.00</b>     | <b>1,620.00</b> | <b>4,072.64</b>  | <b>8,080.00</b>  | <b>16,900.00</b> |
| 960 · Pool Maintenance                       |                 |                 |                  |                  |                  |
| 960-1 · Chemicals                            | 0.00            | 150.00          | 0.00             | 150.00           | 350.00           |
| 960-2 · Pool Supplies                        | 0.00            | 0.00            | 0.00             | 0.00             | 100.00           |
| 960-3 · Pool Service                         | 0.00            | 0.00            | 57.00            | 200.00           | 200.00           |
| <b>Total 960 · Pool Maintenance</b>          | <b>0.00</b>     | <b>150.00</b>   | <b>57.00</b>     | <b>350.00</b>    | <b>650.00</b>    |
| 962 · Septic Maintenance                     | 0.00            | 400.00          | 3,934.98         | 1,700.00         | 5,000.00         |
| 964 · Water System                           | 0.00            | 40.00           | 334.00           | 430.00           | 750.00           |
| <b>Total 950 · Repairs &amp; Maintenance</b> | <b>0.00</b>     | <b>2,210.00</b> | <b>8,398.62</b>  | <b>10,560.00</b> | <b>23,300.00</b> |

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| <b>970 · Parts &amp; Supplies</b>                    |                  |                  |                   |                  |                   |
| 971 · Gas & Diesel, Mower/Tractor                    | 187.53           | 225.00           | 346.56            | 425.00           | 1,100.00          |
| 972 · Landscape Supplies                             | 0.00             | 100.00           | 0.00              | 100.00           | 100.00            |
| 973 · Pet Maintenance/Supplies                       | 0.00             | 100.00           | 123.80            | 100.00           | 250.00            |
| 974 · Cleaning/Janitor Supplies                      | 0.00             | 0.00             | 202.44            | 250.00           | 800.00            |
| <b>Total 970 · Parts &amp; Supplies</b>              | <b>187.53</b>    | <b>425.00</b>    | <b>672.80</b>     | <b>875.00</b>    | <b>2,250.00</b>   |
| <b>975 · Utilities</b>                               |                  |                  |                   |                  |                   |
| 976 · Electric                                       | 13,450.87        | 4,800.00         | 35,162.00         | 19,700.00        | 53,000.00         |
| 978 · Propane                                        | 252.56           | 300.00           | 1,459.35          | 1,200.00         | 3,600.00          |
| 980 · Refuse                                         |                  |                  |                   |                  |                   |
| 980-1 · Recycling                                    | 0.00             |                  | 22.93             |                  |                   |
| 980-2 · Garbage                                      | 726.71           | 729.00           | 2,180.13          | 2,918.00         | 8,750.00          |
| 980-3 · Dump Green Waste                             | 0.00             | 70.00            | 89.20             | 200.00           | 700.00            |
| <b>Total 980 · Refuse</b>                            | <b>726.71</b>    | <b>799.00</b>    | <b>2,292.26</b>   | <b>3,118.00</b>  | <b>9,450.00</b>   |
| 981 · Satellite TV                                   | 0.00             | 158.00           | 566.21            | 636.00           | 1,900.00          |
| <b>Total 975 · Utilities</b>                         | <b>14,430.14</b> | <b>6,057.00</b>  | <b>39,479.82</b>  | <b>24,654.00</b> | <b>67,950.00</b>  |
| <b>984 · Taxes</b>                                   |                  |                  |                   |                  |                   |
| 986 · Federal Income Tax                             | 0.00             |                  | -11.91            |                  |                   |
| 987 · Real Estate                                    | 5,129.71         | 5,500.00         | 5,129.71          | 5,500.00         | 11,000.00         |
| <b>Total 984 · Taxes</b>                             | <b>5,129.71</b>  | <b>5,500.00</b>  | <b>5,117.80</b>   | <b>5,500.00</b>  | <b>11,000.00</b>  |
| <b>Total Expense</b>                                 | <b>30,967.32</b> | <b>27,313.00</b> | <b>98,416.73</b>  | <b>92,869.00</b> | <b>258,746.00</b> |
| <b>Net Ordinary Income</b>                           | <b>-560.16</b>   | <b>2,537.00</b>  | <b>28,547.99</b>  | <b>28,201.00</b> | <b>94,974.00</b>  |
| <b>Other Income/Expense</b>                          |                  |                  |                   |                  |                   |
| <b>Other Income</b>                                  |                  |                  |                   |                  |                   |
| 735 · Fundraising Income                             |                  |                  |                   |                  |                   |
| 735-6 · Committee Fundraising Activities Fundraising | 0.00             |                  | 26.05             |                  |                   |
| <b>Total 735-6 · Committee Fundraising</b>           | <b>0.00</b>      |                  | <b>26.05</b>      |                  |                   |
| <b>Total 735 · Fundraising Income</b>                | <b>0.00</b>      |                  | <b>26.05</b>      |                  |                   |
| 738 · Donations Reserves                             | 0.00             |                  | 3,150.00          |                  |                   |
| <b>Total Other Income</b>                            | <b>0.00</b>      |                  | <b>3,176.05</b>   |                  |                   |
| <b>Other Expense</b>                                 |                  |                  |                   |                  |                   |
| Forgiven Reserve Receivables                         | 0.00             |                  | 83,205.32         |                  |                   |
| <b>Total Other Expense</b>                           | <b>0.00</b>      |                  | <b>83,205.32</b>  |                  |                   |
| <b>Net Other Income</b>                              | <b>0.00</b>      |                  | <b>-80,029.27</b> |                  |                   |
| <b>Net Income</b>                                    | <b>-560.16</b>   | <b>2,537.00</b>  | <b>-51,481.28</b> | <b>28,201.00</b> | <b>94,974.00</b>  |