

Discovery Bay Women's Club

Board Meeting Minutes

July 27, 2023, 10:00 a.m.
by Zoom

Call to Order: 10:03

Leaseholders Present: 36

Staff Present: Barb Gilger, Lori Garrison

Board Members Present: Tenna Matthews, Sheryl Haller, Susie Thrune, Penny Barrett, Kena Warrick

President's Opening Statement: Tenna Matthews - The IRS has requested a little more information for our 501(c)(7) application. We will provide everything to Lisa, our tax attorney, who will forward everything to the IRS.

Park and Facilities: Barb Gilger and Lori Garrison: Nothing is new since the Work Session last week.

Secretary's Report: Kena Warrick

Motion to Approve: Susie, Penny seconded. Approved unanimously

- Board of Director Meeting Minutes - June 22, 2023
- Work Session Minutes - July 20, 2023

Consent to Action: On 7/21/2023 the Board approved, by email, the addition of the following new rule to the DBR Rules:

Fireworks as defined in WAC 212-17-025 and defined in RCW 70.077, are prohibited from discharge and/or use on Discovery Bay Resort property. This includes all Common Areas, as well as individual Sites. This prohibition is regarded as a safety and health issue for all residents. For a detailed list of fireworks and pyrotechnics, visit <https://app.leg.wa.gov/wac/default.aspx?cite=212-17-025>.

Treasurer's Report: Susie Thrune - We have paid back to our reserve account \$742,000 which was used for our new septic system. Our account balances are looking great and even paying a little interest. Karen, our bookkeeper, will be working with Susie and Barb to transition some bookkeeping tasks over to Karen. We are keeping a healthy balance in our CD accounts in case money is needed to retire one or both of our old septic fields.

Committee Reports:

- Activity - Gale Swafford - Things are coming together for the Annual Weekend. The committee has been working hard to organize a great weekend. Please sign

up for all activities that you want to participate in. Raffle tickets are being sold by Kate Blagdon and Nora Jewett. Flyers and sign-up sheets are in the office.

- Document Review - Kate Higgins - DBWC, DBR and Pet Rules have all been updated and sent to the Board. Thank you to this hardworking and dedicated committee.
- Election - Annie Haller - Everything is on schedule.
- Finance - Kate Higgins- The Finance Committee will review our financial picture at the Annual Meeting. Our Park electric bill is running high. The Finance Committee will investigate this in August and we will have better data for Budget Week in September. PUD rates are going up for everyone.
- Green Team - No report
- LARC - Karen Kittlehurst - We have had three new permit requests. No permits were closed. LARC will be looking at clarifying some of our standards at the next meeting.
- Long-Range Planning - Jackie Cairns - At the meeting at the end of June we reviewed the wish list questionnaire that was created last year. 32 people responded. The top requests were as follows: 12 requests for improvements to the Ramada (adding windbreaks and a kitchen), 9 requests to add an emergency road out to Old Gardiner Road (Facilities will be working on this), 8 requests for more solar or renewable energy in the Park, 8 requests for a ramp to the laundry room, 7 requests for free internet, 6 requests to plant shade trees (if someone wants to donate a tree to the park, contact facilities before you buy it) 4 requests for more dust control, 4 requests for a more secure front gate (Long-Range Planning is working on this), 3 requests for more benches around the park (in progress now.)
- Meet and Greet Group (formerly Membership Advisory/Tour Group) - Jeri Niederbing - As a service to leaseholders, an updated list of potential renters and buyers will be available in the office and put on the website. A questionnaire for people interested in buying is being created and sent to the Board for discussion.
- Pet - Jeri Nieberding - Thank you to Document Review for reviewing and helping to update the Pet Rules. The issue regarding how to respond to owners of barking dogs is being reviewed. If any changes are recommended by the committee, an RFA will be submitted. "Save My Pet" stickers are available and Penny Barrett will distribute them. We are looking at our page on the website and plan to make some revisions after the Annual. Our next meeting will be after the Annual Weekend.
- Renewable Energy Task Force - Sherri Musgrove - No report
- Safety - Kerrie McMillen - Welcome to our three new members, BJ, Joan and Melissa. Donna Stiles presented information about upcoming Jefferson County household hazardous waste events in September. There will be more information about how we can transport toxic products from the Park to the Jefferson County disposal site. There will be a Go Bag demonstration (for people and pets) on Friday, August 4 during the Annual in the Ramada. Someone requested that we have a self-defense class. We have invited Seven Star Women's Kung Fu to come to the Park on September 14 to do a class for us. They will focus on skills to help us feel safer and more confident in defending

ourselves. Sign up for this class after the Annual. The next Safety Committee Meeting will be on August 15 at 1:00 pm.

- Web Team - Lynn Brem - No report

Unfinished Business:

- Motion to approve additional new 2023 Committee Members
Kay Dennis - Pet Committee
Melissa Anderson - Safety Committee
BJ Kittlehurst - Safety Committee
Joan Gardner - Safety Committee
Motion by Kena, Penny seconded, unanimously approved

New Business:

- Motion to approve updated DBWC, DBR and Pet Rules
Motion by Susie, seconded by Penny, unanimously approved
- Motion to create a new, more weather-resistant Memorial Garden plaque
Motion by Penny, seconded by Susie, unanimously approved
Tenna volunteered to design a new graphic for a metal plaque with the names of our departed sisters. In future years another similar plaque will be added.
- Motion to place a trellis with flowers on East and Fifth Streets
Motion by Sheryl, seconded by Susie, unanimously approved
- Motion to experiment with creating a weatherproof enclosure for 75" TV in the Ramada
Motion by Sheryl, seconded by Susie, unanimously approved
A possible solution might be to alter a donated Rubbermaid cupboard to make it moveable and insulated from the weather. Volunteers will work on this plan.
- Motion to include CERT team information on the website and utilize Park blasts and Facebook page to help disseminate CERT information to members.
Motion by Tenna, seconded by Sheryl, unanimously approved

Announcements:

Please submit suggestions for agenda items for the Annual Meeting to board@discoverybayresort.org

Minutes Submitted by Kena Warrick