

Discovery Bay Women's Club
Board Meeting Minutes
September 28, 2023
by Zoom

Call to Order: 10:02

Leaseholders Present: 28

Staff Present: Barb Gilger - Park Manager, Lori Garrison - Facilities Manager

Board Members Present: Sheryl Haller - President, Kosha Long - Vice-President, Sam Blake - Treasurer, Kena Warrick - Secretary, Gillian Herbert - Member-at-Large

President's Opening Statement: Sheryl Haller - No opening remarks today.

Secretary's Report: Kena Warrick

Motion to Approve: Gillian, seconded by Sam, approved unanimously

* Board of Director Meeting Minutes - August 24, 2023

* Work Session Minutes - September 21, 2023

The Board approved the following women for Social Membership in August, 2023:

Cindy Hansen	Site 81
Cherie Cubbage-Mueller	Currently, Site 66
Pat Cubbage-Mueller	Currently, Site 66
Terri Murphy	Nan's Niece, Site 44
Deborah Sabotta	Rotating Sites

The Board approved the following women for Social Membership in September, 2023;

Corky Fessia	Site 63
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The Board approved the addition of a Rule prohibiting Chinese Lanterns in the park to DBR Rules (section 6.11) and the addition of a Rule prohibiting the use of the meadow to enter or leave the Park except in the case of a community emergency to DBR Rules (section 5.4) on September 6, 2023.

Treasurer's Report: Sam Blake - The recent Budget Week went smoothly with good discussions and was easier than expected.

Committee Reports:

* Activity - Gale Swafford - We have one more meeting to wrap up this season and to write up some guidance for next year's Activity Committee.

* Document Review - Kate Higgins - Document Review has not met recently. We are in a "between documents" phase.

* Finance - Kate Higgins - The proposed 2024 budget was discussed at the Work Session last week. Follow-up documents have been sent to all RV Members.

* LARC - Sherri Musgrove - We have issued an invitation to others to volunteer and join the committee to help out as we are short members, especially for the winter when people are out of the Park.

* Long-Range Planning - Jackie Cairns - No report.

* MaGIC - Jeri Niederbing - Our paperwork has been sent to all members. If anyone has questions, please contact a member of MaGIC. Our process looks good and we are ready to put our plans into practice

* Pet - Jeri Nieberding - We discussed the extension of the dog run on East Street. We have three bids for the work and are talking about fundraising. The Pet Committee will be on hiatus during the winter unless an issue arises.

* Safety - Kerrie McMillen - Safety met this week. The current Street Sisters are listed on the website under Safety. We will make sure that the list is kept current. Jeri Solomon has volunteered to help create a form for our Street Sister checklist. On October 4 at about 11:20 we will participate in the National Alert Day. The Shake-Out Day practice will be that day at 11:30. Street Sisters will come to each Site. When the siren sounds, Members need to bring their fire extinguishers to the front of their Site, go touch their electric and propane turnoff so that they are familiar with where they are in case of a real emergency. A local fire investigator has volunteered to come to the Park to tour our property and give us advice about how we can make our houses and Sites more fire-hardened and safe. He will offer a debriefing session and answer our questions after he has completed his tour. Carol Odee will double check on a possible Covid clinic, but it is unlikely that we will be able to have one here. If anyone knows of a licensed electrician who will return calls, please let Kerrie know. She is still working on determining if we can get electricity installed in the Safety Shed.

* Web Team - Lynn Brem - The Captcha problem with the website for those who use an ipad or iphone to access the calendar has a solution. This is a result of the last security setting update. If you are having this issue, contact Lynn and she will help you fix it. She will also post information on the featured section of Facebook. Committee members, please take a look at your committee pages on the website and send updates to the Web Team at website@discoverybayresort.org. Show us what you have been up to this season so potential community members may browse the committee pages and determine what may be a good fit for them.

Unfinished Business:

* Motion to approve additional new 2023 Committee Members by Kosha, Gillian seconded, approved unanimously

Marianne Nolte - MaGiC

Rita Silverberg - MaGiC

* RFA: Install Access to Electricity in Safety Shed - Kerrie McMillan / Safety Committee - Tabled until October.

* RFA: Extend length of East Street Dog Run, Bids for the Job - Barb Brown - Tabled until October.

New Business:

* Motion to approve 2024 Budget Proposal - by Gillian, Kosha seconded, approved unanimously.

The office will send a budget packet to all RV Members. The deadline to vote no by completing the card included in the Budget packet is November 1. If you do approve, you do not have to do anything. If you have concerns, you may contact anyone on the Finance Committee or a Board Member. If 51% or more members vote no on this proposal, the Finance Committee will reconvene and start the budget process again. The Budget Ratification Meeting is now scheduled for November 2.

* Motion to approve the Meet and Greet Information Group (MaGiC) Process for Introducing Potential Buyers/Renters to the Park by Gillian, seconded by Kosha, unanimously approved.

* RFA: Publish on the Website the name of a "point person" for all vacant Sites - Marianne Nolte
A motion to approve this RFA with revisions was made by Gillian, seconded by Kosha, unanimously approved. The list will be maintained in the office and available with Street Sisters and not posted on the Website.

* Zooming Committee Meetings - Now that we have the ability to conduct hybrid (in-person and Zoomed simultaneously) meetings, the Board requests that all meetings be held by hybrid, or Zoomed only, in order to be inclusive and available to all members. Please avoid in-person only meetings. Committee chairs have had the opportunity to be trained to host Zoom meetings. Zoom sometimes requires a code which is sent to the office email. If the office is closed you may contact Sheryl who will access the code for you.

Announcements: Immediately after this meeting there will be a session on how to sublease your site to anyone who will be staying on your Site for 30 days or more.

Motion to Adjourn: by Gillian, seconded by Kena, adjourned 10:54

Minutes submitted by Kena Warrick