

Discovery Bay Women's Club

Work Session Minutes

July 20, 2023, 10:00 a.m.

By Zoom

Call to Order: 10:00

Leaseholders Present: 32

Staff Present: Barb Gilger / Lori Garrison

Board Members Present: Tenna Matthews, Sheryl Haller, Susie Thrune, Penny Barrett, Kena Warrick

President's Opening Statement: Tenna Matthews

We have heard from the IRS regarding our 501c7 application and the good news is that we have a person assigned to our application with whom we may communicate. They are asking for more information about our Club. We have previously sent this info but our tax attorney will send it again.

Park Manager / Facility Manager Report: Barb Gilger / Lori Garrison -

Barb - We have signed leases from almost everyone. Please contact Barb if you still need to sign your DBWC Lease. Karen, our bookkeeper, plans to be in the Park the first two weeks of August. To avoid confusion, the office staff is requesting that all members who have more than one Site, specify to which Site their payments should be applied.

Lori - Radclyffe is coming along. It's painted, the deck is stained and stairs up to the shop have been installed. The goal of the facilities staff is that people will be more inclined to use Radclyffe. Next year we will be painting the rest of the common buildings. Lori was able to get a deal on the paint for Radclyffe (\$15 per gallon).

Discussion Topics:

- RFA: Replace Memorial Garden plaque board - Kerrie McMillan - The Memorial Garden is a tranquil place to sit and reflect, but the plaque bearing the names of our deceased sisters is looking neglected and sad. The old name plates are weather damaged and cannot be repaired. Barb estimates that replacing the nameplates and plaque might cost as much as \$1200. Another option would be to create a computer generated photo with a picture and names of our departed sisters that could be printed on a weather resistant metal. Tenna estimates that this might cost \$100.
- RFA - Place a trellis with climbing roses in front of the utility boxes near East and Fifth Streets - Gail Young - Jeri Nieberding represented Gail. There is an existing lattice behind the shop that could be placed at this location and Gail will provide her potted climbing roses. Gail will hand water the plants with a hose from her yard. (LARC referred this RFA to the Board since it involves a common area in the Park).
- RFA - Nanci Saurdiff - A request to create a weatherproof enclosure and permanently install in the Ramada the 75" QLED TV that was recently donated to the Park.

- Member comments:
 - It seems wise to keep the TV in the Ramada to prevent it from being damaged while moving it.
 - There are many positive reasons to have the TV installed permanently in the Ramada including immediate availability of entertainment and to use it for Zoom meetings.
 - The TV has worked well for Zoom meetings.
 - Difficult problem to solve - Should the TV be “semi” or fully enclosed, do we need to heat the area, should the TV be movable, how can it be protected in the wind?
 - It takes three people to place the TV on the stage.
 - We would need donations/fundraising to pay for encasing the TV for protection from the weather.
 - We might be able to place a tent in the Ramada in the winter to create a warm space for people to sit while using the TV.
 - Is there a reason why people aren’t using Radclyffe? We have developed a habit of being outside since COVID and the streaming system in Radclyffe is difficult for some people to use.
 - Do we need a long-term plan for the Ramada before we spend the money to install the TV? The Board can be more specific with the Long Range Planning committee and ask them to look at options for how to make the Ramada more user and weather friendly.
 - A Task Force could be created to provide the Board with feedback for a plan to make Ramada into a warm and comfortable area for all seasons.
 - Barb has contacted construction companies about building and enclosure for the Ramada but has not heard back yet.
- Do we need a rule prohibiting fireworks in the Park? Susie will create a proposal for a new rule defining “fireworks” and prohibiting their use in the Park. There were no comments from members.

Feedback regarding DBWC, DBR and Pet Rules -

- Jeri Solomon would like to continue her editing and wordsmithing of the Pet /rules and will have it done by noon on Saturday.
- The Pet Committee may bring an RFA for a rule change for barking dogs later. The issue is whether the Park should have any role in dealing with barking or potentially dangerous or dangerous dogs or should the County handle these matters exclusively?

Other:

- DBWC Acknowledgement of Risk, Release and Indemnity Agreement - Everyone who spends a night in the Park or uses the pool must sign this form. Adults accompanying and responsible for minors will sign for them. These waivers will not be necessary for workers doing jobs on members’ sites. There are copies of the waivers outside of the office door where the renter packets are kept. They are also posted on the website. Please put signed forms in the tray on the door to the staff office. Frequent visitors need only to sign the form once. Jeri Solomon will confirm that the DBWC and DBR Rules are consistent with the CCR’s directives. These forms will be available to all members at the Annual Meeting.

- Process for RFA's (Requests for Action) - RFA Forms are available on the website or in the office. Once a form is completed, email it to the office office@discoverybayresort.org, to the Board board@discoverybayresort.org and to facilities facilities@discoverybayresort.org. If you do not have the ability to scan and email, please place the form in the tray on the office door. Not all RFA's will be sent to a Work Session. Facilities may do work and will reply to the person who submitted the RFA. The Board and Facilities will work to improve their responsiveness to those who have submitted an RFA. A spreadsheet could be implemented to ensure that all RFA's are logged and responded to in a timely manner.

Announcements:

- Road work is scheduled between August 13 -18 on Highway 101 at milepost 274.2. This will significantly impact travel between DBR and Sequim. This could add up to 90 minutes of travel time to Sequim and back. Monday, Thursday and Friday will be the worst days and no detour will be available. The work is being done to repair the creek to help save the fish habitat.
- Annual Weekend - Sign up sheets for events, meals and volunteers are on the table in the office.
- This weekend is the Lavender Festival. People frequently stop and ask to use the bathroom so please make sure that the office door is secured. We may want to place a sign outside the gate that we have no public restroom but travelers may find one up the road at the Wild Bird Center (if they are going to have porta-potties in their parking lot like they have in the past). Penny will check with them. Someone suggested that we place a porta potty and trash can outside of our gate. Barb stated that when we have had a trash can out there in the past, passersby have dumped their household garbage and used hypodermic needles in it.

Motion to Adjourn: Sheryl moved, Penny seconded. Meeting adjourned at 11:19 a.m.

Minutes submitted by Kena Warrick