

Discovery Bay Women's Club

Work Session Minutes

August 17, 2023, 10:00 a.m.

By Zoom

Call to Order: 10:02

Leaseholders Present: 35

Staff Present: Barb Gilger, Lori Garrison

Board Members Present: Sheryl Haller - President, Kosha Long - Vice-President, Sam Blake - Treasurer, Kena Warrick - Secretary, Gillian Herbert - Member-At -Large

President's Opening Statement: Sheryl Haller - Thank you for joining us this morning. A reminder, after the horrible accident involving one of our members, that we all have to be very mindful about pulling out onto 101. The Board and the Document Review Committee are still working on updating all of our processes and documents. We have lots of work to do. Following a consultation with our attorney, Marlyn, the DBWC Rules you just received have been edited again. No rules have been changed. The new version of the DBWC Rules will be posted on the website in a few days. We are still waiting for the IRS to make us an official 501c7 organization. We hope to hear from them soon.

Park Manager / Facility Manager Report: Barb Gilger / Lori Garrison - Barb will be on vacation next week. Office hours will remain the same in her absence (M-Th 10 -2). Checks have not been deposited this week. Please be patient if your checks have not been processed yet. New padlocks on the pool gates were required by the County inspector but they are difficult to access. Barb is going to replace them with ones that will be more accessible using the code we use for the entrance to our buildings.

Discussion Topics:

- RFA: Prohibit Flying Chinese Lanterns in the Park - Kerrie McMillan - On a couple of occasions we have had someone use Chinese Lanterns in the park. They have a flame inside and are dangerous. Kerrie is proposing that we prohibit these from use in the Park along with fireworks.
- RFA: Install Electricity in Safety Shed - Kerrie McMillan and CERT/ Safety Committee - They are asking to have electricity installed in the shared resources shed. There are devices being stored in the shed that need to be charged in case of an emergency, we need to put a dehumidifier in there during the winter, and they need lighting to see. We will need to have a licensed and bonded electrician do this work. Kerrie will get estimates. Currently, Facilities does not have the budget to add electrical to another structure.
 - One member suggested that we reach out to the greater CERT community to see if there are resources for helping us with this project.
- RFA: Request to Remove Yellow Caution Tape in the Nature Trail - Judith Wright - The tape is unsightly and it is doubtful that it would keep anyone from entering our property.

- Barb has just found the name of the new owner of the neighboring property in updated County Records. There is still some question about whose property that small portion of the Nature Trail is on, although Barb believes it is our property despite the markings left by the most recent surveyor. We will ask Marlyn, to advise us on content for a letter to the new owners to resolve the boundary issue and determine who has use of the property. In the meantime, the yellow caution tape may be removed. Judith Wright eagerly volunteered to do that.
- Use of Meadow to Enter or Leave the Park - Recently at least one driver brought her vehicle into the park via the gate on Old Gardiner Road and through the meadow because of traffic congestion on 101. Members are reminded that the meadow may not be used for entrance to or egress from the park unless we have a declared emergency. Emergencies may be declared by Public Officials, Facilities Staff, CERT or the Safety Committee in the case of in-park emergencies. Members may not declare an emergency due to traffic conditions on 101 or for personal needs or convenience. Facilities has determined that in the case of an evacuation that it is safe for vehicles (not RV's) to leave 6th Street at the west end of the meadow to exit through the gate and onto Old Gardiner Rd. Safety is our highest priority. We do not want pets and people in danger, do we want 2-ton vehicles driving across a muddy meadow in the winter unless there is an emergency.

Members' Comments:

- Are there pipes underground that could collapse from the weight of vehicles? Barb: There are no pipes from the new septic. The pipes left from the former septic system should not be affected.
- RV's would not be able to evacuate via the meadow.
- Can we add the two emergency exits to our Park map?
- One member believes we should be able to enter the park from Old Gardiner Road in the event of personal emergencies.
- If necessary, a driver could leave the car parked on Old Gardiner Rd temporarily and walk across the meadow to enter the park.
- We need to plan for our personal needs, especially when we have fair warning about traffic issues.
- Dogs could escape from the meadow while a gate is being opened for an entering or exiting vehicle.
- Opening and closing the gates in the meadow is not a quick operation. Both gates need to be opened for a vehicle.
- If we started to use the meadow for entrance and egress we would need to prepare both inclines (from sixth street and Old Gardiner Rd.) for vehicle use.
- Process for Buying and Selling Sites - Following the reorganization, we have new terminology for transferring and reassigning a Site Lease. The process is similar to our former process. For steps for buying or selling a Site Lease refer to the attached explanation, "How to Transfer/Reassign a Discovery Bay Resort Site Lease" and the "Notice to Convey and Assign a Lease" form, which replaces the old Bona Fide Offer. As always, the price for which a Site Lease is sold is not the business of the Club.

- DBWC Logo Contest Submissions - We started using Thea's Warrior Queen as a logo at last year's Annual and we voted to use it for one year. We had one person enter the contest this year but she has removed her submission. Do we want to keep Thea's Warrior Queen for our permanent logo?
 - Could Thea's Warrior Queen look happier? Then she would be the perfect logo.
 - Another member would like to re-open the contest. She has a submission.
 - Is the Warrior Woman a good logo for professional purposes?
 - Our new structure consists of two different entities: DBWC and DBR. Which entity is the logo for? It is complicated to try and depict who we are visually. DBR is the physical Park and DBWC has replaced DBLA.
 - "I like the the Warrior Woman because she is me."
 - A way to distinguish between the two entities The DBWC is about the people and the DBR Rules are about the place

 - Facebook Pages Used by Members - The **Discovery Bay Women's Club** Facebook Page is used for communicating announcements from the Park Management and the Board. Every member was originally invited by email to be a member of this page. It is open to current Leaseholders and long-term renters (sublessors). This is a one-way group that is used to disseminate information and does not allow for comments. The administrators of this page are Barb Gilger, Sheryl Haller, and Kena Warrick. If you need an invitation to join the group, please email one of them. **Friends of DBWC** was created when we lost ChitChat. Sam Blake, Donna Parker, and Nanci Saurdiff are the administrators. This group is open to all members of the Club and others who have been invited by members. It is a private group. No one may see it who has not been invited.
- Member Comments:
- Club Members need to take responsibility to gain access to the information that is available.
 - Some people feel that the Friends of DBWC has been extended too far beyond members.
 - Links to both of these groups are on the homepage of the website. People may visit this site to get more information on both groups.

Announcements:

- If you have not already done so, please sign the DBWC Waiver Form. There are copies outside of the office door. Put signed copies in the tray on the office door. You do not have to contact any staff member.

- An Executive Session of the Board to discuss legal and staffing issues will be held at 10:00 a.m. on August 18, 2023.

Motion to Adjourn: Kena moved, Kosha seconded, meeting adjourned at 11:16 am