

Discovery Bay Women's Club

Work Session Minutes

September 21, 2023, 10:00 a.m.

By Zoom

Call to Order: 10:01

Leaseholders Present: 35

Board Members Present: Sheryl Haller - President, Kosha Long - Vice-President, Sam Blake - Treasurer, Kena Warrick - Secretary, Gillian Herbert - Member-at-Large

Staff Present: Barb Gilger - Park Manager, Lori Garrison - Facilities Manager

President's Opening Statement: Sheryl Haller

- The Finance Committee and the Board have completed Budget Week. The Finance Committee goes through every line of our budget to analyze how much we have spent in past years and to project what we will need in the coming year. As Tenna has often said, experiencing this process is the best way to learn about the Park!
- We received the good news that the County and State have determined that Drain Field B near Blueberry Hill does not have to be decommissioned. This has saved us thousands of dollars. We are going to have Drain Field A evaluated to determine if we can keep it as well.
- A shredder bin (large gray receptacle) in the office is available for community use. If you do put items in it to be professionally shredded, please leave a contribution toward the \$125 it costs to have it emptied.
- Our PUD bill has been unusually high this year and has exceeded our projected 2023 cost for electricity. Kate Higgins has been investigating this and believes that there may be an issue with several of the PUD meters. We will work with PUD to solve this so we may ascertain how much electricity our Park infrastructure is using.
- We are going to save \$900 a year by removing the Dish TV service in the office lobby and the exercise room. Dish service will continue at Radclyffe. There were no objections to this from those in attendance at this meeting.

Park Manager / Facility Manager Report: Barb Gilger / Lori Garrison - Facilities is prioritizing upcoming projects. Please submit an RFA or send an email to facilities@discoverybayresort.org if you have requests.

Discussion Topics:

2024 Budget Week Report - Kate Higgins - Please see the attached short Power Point PDF for information about the 2024 Budget proposal. If approved by the Board and ratified by Club members in

December, our rent for 2024 will be raised to \$210.80 per month and our assessment will be lowered to \$14.20. The total monthly payment to DBWC would be \$225. Anyone who has questions is invited to speak with a member of the Finance Committee.

Meet and Greet Group name change and process for working with potential buyers/renters - In May, the Board approved the formation of this new committee which has been renamed “Meet and Greet Informational Committee” (MaGiC). The Board asked the committee to create a proposal for a plan to introduce potential members to the Club/Park. (See the attachments with these minutes for MaGiC proposal and documents.) If a woman wishes to have her name on a list of people interested in becoming an RV Member or Social Member/Sublessor, she will contact the DBWC office. Any current member who is interested in a lease transfer or subleasing may also have her name added to the spreadsheet. This list of potential members is available to current RV Members who may be looking for a Sublessor or someone to whom they may transfer their Lease. The Committee will report to the Board monthly.

Comments from Members:

- Add to the questionnaire: “How do you see yourself contributing to the Park?”
- Add a picture of a motorhome or fifth wheel to the flyer.
- A suggestion was made to add the Shop to the list of amenities on the flyer with a disclaimer that a class is required. Sheryl pointed out that the purpose of this flyer is to introduce a potential member to the Club as opposed to being an inducement to join.
- The lowercase “i” in MaGiC is confusing, so a member recommended that the committee change it to a capital. (MaGIC)
- Spell out name of the committee on the Forms

RFA: Install access to electricity in safety shed - Kerrie McMillan / Safety Committee -

We are still working on financing this project. Kerrie is waiting for one more estimate. We will revisit this next month.

RFA: Publish on the Website the name of a “point person” for all vacant Sites - Marianne

Nolte/Jeri Nieberding - Sister parks in the South keep a list indicating who is responsible for each Site/house, in the absence of the owner. In the event of an emergency this is critical. It would be helpful if the list were kept in the office and on the website (in case the office is closed).

Comments from Members:

- Since this would be an evolving document there would need to be an owner that will see that the document is kept current with a new PDF sent to the webteam when there is a change.
- Perhaps the Street Sisters could maintain this list for each Site on their street. Kerrie is finalizing the new Street Sister list.
- The Board will create a checklist for people who are leaving the Park for an extended period of time.

Zooming Committee Meetings - Prior to Covid, we had only in-person meetings. Now that we have the ability to conduct hybrid (in-person and Zoomed simultaneously) meetings, the Board requests that all meetings be hybrid or Zoomed in order to be as inclusive and available to all members. Please avoid in-person only meetings. Committee chairs have had the opportunity to be trained to host Zoom meetings.

Announcements:

- We have received the new version of the Sublease from the attorney. For anyone who plans to Sublease her Site, there will be a Zoom meeting next Thursday after the Board Meeting to discuss steps for Subleasing.
- We have a new email address for the MaGiC (Meet and Greet information Committee)
info@discoverybayresort.org

Motion to Adjourn: made by Gillian. Kosha seconded at 11.20 am.

Minutes Submitted by Kena Warrick, Secretary