

Discovery Bay Women's Club

Board Meeting Minutes

May 22, 2025

by Zoom

Call to Order: 10:00

Members Present: 30

Board Members Present: Gillian Herbert - Vice-President, Kena Warrick - Secretary, Sam Blake - Treasurer, Kate Blagdon - Member-at-Large Absent: Judith Wright

Staff Present: Julia Zorthian

Vice-President's Opening Statement: Gillian Herbert - This is a brief comment on Eastland following a question at the 4/24/25 Work Session: The BOD of DBWC is responsible for DBWC Eastland. The BOD will have to work out the details for managing the land in the coming weeks. The process of transferring the property is not yet complete, so nothing will be happening right now. Just as a reminder, Section 2.4 of the DBWC Eastland Bylaws prohibit development and construction unless it is approved by the majority of DBR's RV Members and the BOD. Maintenance and trail construction are allowed.

Secretary's Report: Kena Warrick

Motion to Approve:

- Board of Director Meeting Minutes - April 24, 2025
- Work Session Minutes - May 15, 2025

Made by Kate and seconded by Sam. Unanimously approved.

Report of Board Action:

Jeri Nieberding and Deb Wertz were approved by the Board to be members of the 2025 Election Committee

BJ Kittlehurst was approved to be a member of the 2025 Pet Committee

Deb Sabotta was approved to be a member of the 2025 Safety Committee

Treasurer's Report: Sam Blake - One CD matured and was reinvested at a rate slightly above 4%. Unfortunately, rates are going down slightly now.

Office Manager's Report - Julia Zorthian - Annie introduced Julia who has been here six days. Julia is enjoying meeting members and learning the job and becoming more familiar with the office.

Please let the office know, prior to your guests arriving in the park, waivers and registration forms need to be completed in the office upon guests arrival.

Facilities Manager Report: Kena for Tanya Yada -

Some of you may remember from this February there was some discussion about having a septic pump of ours that had malfunctioned sent off to be rebuilt in case it was needed in the future. On May 9th another problematic pump needed to be removed and we were able to have

that rebuilt pump reinstalled at a good savings to the park compared to the price of a new pump.

Facilities has been working towards reopening the pool, by pressure washing the pool surround, brushing and vacuuming the pool and beginning the heating and balancing of the water, thank you for being patient as we know we're opening later than is usual.

Please spread the word that the green waste trailer will be relocated to beside the recycle trailer and trash area near the office parking lot.

Next week a septic designer/engineer will be coming out as required by WA state to perform important tests after which we should have more details about solutions for our drainfield and other necessary troubleshooting steps for the septic system as a whole.

On **June 9th** there will be some routine maintenance septic pumping being performed by Arrow Septic in the meadow. The work will last two to three days and will be performed from 7Am to as late as 7PM each day. During this work **normal toilet use and short showers will be allowed** but we've been asked to try to reduce other extraneous water use like, use of dishwashers, clothes washers etc. The laundry room will be closed during this time. Pumping of this nature shouldn't be needed again for another 3 to 5 years. This has been added to the calendar.

Committee / Task Force Reports: Chairs or Members who have a report for your committee/task force, please raise your Zoom hand at this time. (If your Zoom hand is not functioning, please raise your human hand.)

- Finance Committee - Paula Cassano - I'd like to recognize the Finance Committee members who have attended all meetings. We are coming together nicely. Some of us met with Susan Orrd from Association Reserves and we expect to see a draft of the updated Reserve Study soon. We will have 60 days to review and finalize the study. The Finance Committee, jointly with the board, are developing a couple of study sessions for members so that we can all become more educated about club finances.
- MaGIC Committee - Marion Head - The Board asked MaGIC to become a welcoming committee to those who are new to the park? We discovered that the existing welcome packet pretty much covers everything and we don't need to reinvent the wheel. We can use that to help orient members. If it's a new RV Member we can sit down and might with them but right now we don't have any new people to orient to the park..
- Recycling Team - Gale Swafford - We are thankful to the new summer volunteers, drivers and daily recycling crews. Recycling day is Wednesday every other week. The next trip to the recycling center will be on June 4. We would like to extend a huge thank you to Athena and the winter recycling crew who did an amazing job keeping this program going.
- Safety Committee - Kerrie McMillan - We are lucky to have Deb S. as a new member on our committee along with a bunch of other smart thoughtful women. We recently had a good meeting discussing fall prevention. We had a lot of good ideas. We will continue to develop this work and share with the members. I am so thrilled with our committee, we have a lot of community minded women on our team.

Old Business:

- RFA: Lengthen existing speed bumps – JoIda Reed – Thank you to Tanya for the speed bumps she has added. The two that are side by side on the first section of East Street are really showing people down. Kate and JoIda have offered to pay for three more speed bumps for the park.
 - Board Response: Gillian shared that she is concerned about the speed bumps after having taken a fall last year after tripping over one in the darkness. She would like to do more research on the possibility of securing the speed bumps. She is concerned for members' safety as we age.
 - Member Responses:
 - Penny Rand – I think that this speaks to the need of not securing speed bumps but having dedicated walking paths off the road so that people may have an alternative to walking on the road. Gravel is bad for walkers.
 - Gail Young –Several speed bumps have a big log at each end so that people can't go around them. Could we put logs on either side of the speed bumps instead of having two.
 - Michele I remember that in the past we had something that we could spray on the road to eliminate dust. I like the idea of speed bumps, especially for the big trucks.

Kena motioned that the Board accept Kate and JoIda's gift of three more speed bumps for the park and that the placement for the speed bumps be determined by Tanya. Kate seconded the motion. Unanimously approved

Announcements: Reminder about the Memorial Day potluck on Monday, May 26. Please sign up if you haven't already.

Motion to Adjourn made by Kena and seconded by Kate. Meeting adjourned at 10:27 a.m.

Minutes submitted by Kena Warrick, Secretary