

**Discovery Bay Women's Club**  
**Work Session Agenda**  
7/17/2025 10:00 a.m.  
By Zoom  
<https://us02web.zoom.us/j/4481214098>

**Call to Order:**

**Members attending:**

**Board Members present:**

**President's Statement** - Judith Wright

**Report from Facility Manager** - Tanya Yada

**Report from Office Manager** - Julia Zorthian

**Open Forum for DBWC Members** (At this time, members may make brief comments or address the Board with questions.)

**Discussion Topics**

- RFA - Social Membership fee and how it is calculated - Michele Ransom
- RFA - Form a 2025 30th Anniversary committee for next summer - Evelyn Ransom
- RFA - Change in LARC Rules to allow for a third bin on sites to store emergency items as well as two barrels to hold water - This RFA was referred to LARC - Kate
- Proposed additions to DBWC Rule 13.1 Harassment Policy (Section 13.1 A was approved at 6/26/25 Board Meeting):

13.1 A Discovery Bay Women's Club members are strongly encouraged to peacefully resolve their own conflicts, but in the event that is not possible, a written complaint may be submitted to the Board of Directors. The Board will give the other party an opportunity to reply, conduct any further investigation it finds necessary and will agree on a resolution. In cases where DBWC employees, vendors, contractors, etc. are subject to harassment, the complaint may be brought to the Board by a staff person or manager with knowledge of the situation.

*13.1 B If an accusation of harassment is made against a Board Member, that Member will not participate in any portion of the hearings, Board meetings dealing with the issue, or decisions by the Board regarding the accusation.*

*13.1 C The person making the accusation against a member of the Board, or the staff person or manager representing an employee, may request that the issue be heard by a committee other than the Board. In that case, the Board will call for volunteer Hearing Officers. The accuser or their representative and the accused Board Member will alternate selecting four names from the volunteers, who will then interview both parties, conduct any further investigation, and recommend a resolution to the Board. The volunteer Hearing Officers, however, are constrained in their recommendations by the policies articulated in the DBWC and DBR governing documents. The Board is obligated to follow the recommendations except when doing so would violate the governing documents.*

**Announcements:**

- Ballots for the BOD election are due no later than July 30. Please make sure to sign your brown envelope. Ballots in unsigned envelopes cannot be counted.
- If you have an idea for an activity, event, game or experience that you would like to plan and facilitate for the Annual Weekend, please contact Thea and Julie A.

**Motion to Adjourn:**