

Discovery Bay Women's Club

Work Session Minutes

7/17/2025

By Zoom

Call to Order: 10:02

Members attending: 38

Board Members present: Judith Wright - President, Gillian Herbert - Vice-President, Kena Warrick - Secretary, Sam Blake - Treasurer, Member-at-Large - Kate Blagdon

President's Statement - Judith Wright - It's nice to see so many of us coming together today. The Annual Weekend is coming up. We have a pretty good activities schedule but you might be able to slip something else in. We have Chicamarimba, a marimba band, this Sunday at 3:00. The concert will be followed by desserts and drinks. The band will share their instruments with members who may wish to try them out.

Report from Facility Manager - Tanya Yada - The new cardboard bin has been set up. Keep me posted on how that is working out. We are working on the bocce ball revamp project. Materials will be coming in soon. Hopefully, you will be playing again very soon. The Ramada ADA pathway plans are coming along. We also want to focus on making everything beautiful for the Annual. We have heard a lot of comments about speed bumps. Please do an RFA as opposed to communicating on Facebook. I have noticed that the Lazy J Farm has created speed bumps out of heaving mooring ropes. They seem to work well and would be movable and not have gaps. We could put a test rope in the park and see if it might be an alternative.

Report from Office Manager - Sonia who is subbing for Julia - Please remember that everyone staying overnight needs to fill out a registration form and a liability waiver. They are available on the wall outside the office and on the website. The Member Directory has been updated and mailed out to everyone yesterday. We are doing a lot of organizing of the office and forms. The office is very busy this time of year.

Question about who to inform with changes to the directory: Please notify the office in writing about changes in your personal information.

Open Forum for DBWC Members (At this time, members may make brief comments or address the Board with questions.)

Jeri Solomon - Document Review will also edit the directory before it is sent out to members. Jeri will work with Julia on making changes to the directory.

Donna Parker - Water storage is an individual leaseholders' responsibility to protect their family and pets and do as much preparation as necessary. Having enough potable water is a must. A conservative estimate for water is about 1 gallon per day per person. We are being told that we need to prepare for six months of being separated from resources. There is a

rumor going around that we may be limited to one barrel for water storage per site. We should not rely on our wells or helicopter airlift for water. I believe that it is the individual leaseholder's responsibility to prepare for a disaster. If there is a restriction on the number of barrels that can be kept on a site then that restriction should be changed. If DBWC is going to provide water for the community in a disaster like a 500,000 gallon cistern, that would be great. Please don't make a restriction on the number of water barrels stored per site. There are people who will help others with their water barrels. Do I need to put in an RFA?

Donna Stiles - I give a little shriek every time I go over the new speed bumps. I have heard from several people that their cars are being damaged. Could we align an old speed bump up with a new one with space in between and then people in cars could choose which one to go over and the trucks will have to go over both?

Sherri Poindexter - Follow up originally RFA from March regarding cargo containers which was changed to donated shed kits instead of containers. Those kits were canceled but now a group is willing to donate a prebuilt shed to be placed next to the safety shed behind the laundry room parking lot. The board has previously approved placement of one or two sheds somewhere in the grassy area between the laundry room and Radclyffe. Can we revise the RFA approved in March? We would like to change the approved two shed kits to one pre-constructed shed placed by the Safety shed near the laundry parking area. The following step would be to set up a group who will plan for rodent proofing, insulation, dehumidifiers, inventory and maintenance and fundraising. The sheds we are looking at are either 8'x16' or 10'x16' with metal roofs.

- Member Response:
 - It is unclear about the decisions that have been made regarding preparedness
- Board Response: The minutes from Work Sessions and Board Meetings are emailed to members within a week of the meeting or sooner. They can also be found on the website and in a notebook in the office under the Board bulletin board. A member may also contact a board member for clarification if they are not sure what has been decided.

Jo Hall - If we do have an earthquake. Turn your water off until you find out if the water is okay to drink, remember that you will have the water in your hot water tank to drink if needed. Conserve your water during an emergency.

Discussion Topics

- RFA - Social Membership fee and how it is calculated - Michele Ransom- Michele noticed that there was a sliding scale for Social Membership. Judith and Michele spoke and there was a misunderstanding which was clarified. The Social Member Application fee is not prorated. It is a flat \$25 annually. Should we ever decide to charge dues for Social Members, those would be prorated.
- RFA - Form a 2025 30th Anniversary committee for next summer - Evelyn Ransom

We have never celebrated anniversaries in the park. Evelyn proposed that we have a committee that will arrange for a 30th Anniversary celebration for next year. It could be combined with the Activity or Annual weekend committees. Evelyn has items that were used for the Arizona park's anniversaries that we might use for our celebration. Evelyn and Nan Gerber have volunteered to help. Marion shared that she also has been working on gathering our historical documents and will share them for the anniversary.

- RFA - Change in LARC Rules to allow for a third bin on sites to store emergency items as well as two barrels to hold water - Sherri Poindexter - Currently the standards state that two bins are allowed per site, as well as a third one to hold a generator. This proposal is for a third bin per site that could be used for emergency storage for food and supplies. Members would still need to comply with 72 cubic foot maximum size and comply with existing easements on the site. Sherri would like to amend the RFA to read that two water barrels or as many as the site can contain that would meet the needs of the residents be permitted.

Kate - This RFA was referred to LARC When this RFA came in it was sent to LARC prior to the board reviewing it. LARC focused on the food aspect of plastic storage bins and recommended that emergency food be stored in galvanized garbage cans with lids rather than in a plastic bin that is not impermeable to rodents. Although LARC voted to approve this alternative as well as one barrel for water storage, it is not official until the Board approves the new rule.

- Member responses:

- I agree with more than one barrel placed in the back of the site
- A third rubbermaid bin is a good idea. There may not be an existing rule about any emergency or non-emergency food storage outside.
- The Board must approve all rule changes made by LARC.
- At some point the emergency needs of the members has to take precedence over the park rules. What a member puts in a bin is their business. The Board should not be allowed to check what people are storing in their bins.
- I know that this is not popular, but I don't want to drive around the park and see a bunch of garbage cans around the park
- Most emergency food is already in a rodent proof container
- We currently have a Standard that says that no trash cans can be placed outside on sites. Maybe emergency food cans should be stored in the third bins.
- BJ and Karen's RFA will be included on the Board Meeting agenda since it is similar to Sherri P's.

- Proposed additions to DBWC Rule 13.1 Harassment Policy (Section 13.1 A was approved at 6/26/25 Board Meeting):

13.1 A Discovery Bay Women's Club members are strongly encouraged to peacefully resolve their own conflicts, but in the event that is not possible, a written complaint may be submitted to the Board of Directors. The Board will give the other party an opportunity to reply, conduct any further investigation it finds necessary and will agree

on a resolution. In cases where DBWC employees, vendors, contractors, etc. are subject to harassment, the complaint may be brought to the Board by a staff person or manager with knowledge of the situation.

13.1 B If an accusation of harassment is made against a Board Member, that Member will not participate in any portion of the hearings, Board meetings dealing with the issue, or decisions by the Board regarding the accusation.

13.1 C The person making the accusation against a member of the Board, or the staff person or manager representing an employee, may request that the issue be heard by a committee other than the Board. In that case, the Board will call for volunteer Hearing Officers. The accuser or their representative and the accused Board Member will alternate selecting four names from the volunteers, who will then interview both parties, conduct any further investigation, and recommend a resolution to the Board. The volunteer Hearing Officers, however, are constrained in their recommendations by the policies articulated in the DBWC and DBR governing documents. The Board is obligated to follow the recommendations except when doing so would violate the governing documents.

Announcements:

- Ballots for the BOD election are due no later than July 30. Please make sure to sign your brown envelope. Ballots in unsigned envelopes cannot be counted.
- There will be a study session for the Finance Committee and the Board immediately following this Board Meeting. All members are welcome to attend.
- Karen K. reminded us that we are in a burn ban due to the drought. Please get the debris away from your houses and follow the burn ban guidelines.

Motion to Adjourn: made by Kate and seconded by Gillian, meeting adjourned at 10:59 am.

Minutes submitted by Kena Warrick, Secretary