

Discovery Bay Women's Club

Request for Action (RFA)

This form may be used to:

- communicate information to the Park/Facilities/Office Manager about items that may need improvement or repairs in common areas At DBR
- share with the Board of Directors ideas, concerns, suggestions or questions about any aspect of Parklife, DBWC rules, or current policies and practices

In order for this RFA to be placed on the next Board Meeting Agenda, it must be submitted to the office at least one week prior to the monthly Work Session (generally the 3rd Thursday of every month but check the DBWC calendar on the website to confirm). RFA's which do not require Board discussion or action will be forwarded to the Park/Facilities Manager or appropriate Committee for attention. Once complete, please place this form in the inbox on the business office door. Anyone who submits an RFA requiring discussion with the Board is asked to attend the Work Session and Board Meeting where her RFA will be discussed.

Date 7/16/25 Name Sherri Poindexter Site# 54

Repair Needed, Request, Suggestion, Idea, Concern, Question:

I request a common area be approved for placement of a prefabricated Storage Shed for the purpose of storing emergency supplies for the DBWC members. A shed not to exceed 200 square feet would be donated. An additional donation of wire mesh for rodent prevention will be provided. The recommended location for the shed is near the existing Safety Shed near the laundry room or some other option recommended by Facilities. Once a location is identified and a shed is placed additional steps (e.g., ventilation/moisture control, stock rotation, electrical) would be required to make ready for emergency food storage. This request is not for the BOD or the Park to provide the emergency supplies or the shed, rather a location for the storage shed to be placed. _____

Response to Member by _____ Date _____

Request for Action- 2024/02/08