

Discovery Bay Women's Club

Work Session Minutes

9/18/2025

By Zoom

Call to Order: 10:00

Members attending: 48

Board Members present: Judith Wright - President, Sherri Poindexter - Vice-President, Kena Warrick - Secretary, Sam Blake - Treasurer, Kate Blagdon - Member-at-Large

President's Statement - Judith Wright - We have moved the Open Forum time in the agenda to allow for a better flow of responses to topics.

Report from Facility Manager - Tanya Yada - We started the day with a gate breakage caused by the retaining wall crew. It has already been repaired. We will keep the pool open until after the Dykes on Bikes visit. It will then be shut down for the winter. Facilities and Anne Lipe collaborated to spruce up some planters along West Street. Anne planted some beautiful flowers. Thanks, Anne. Our septic designer, Mike Moren, submitted his evaluation and recommendations for our septic system issues to the State. The DOH will inform us about the timeline for the next steps and their recommendations. We know that we are looking for the redesign of the drainfield and multiple repairs to the whole septic system. We know that everyone has questions about the timeline for repairs and the cost and hopefully we will have answers soon.

Report from Office Manager - Julia Zorthian - We have received some information about fiber optics installation from NOP. NOP says that the PUD fiber projects have been overdue by about two years. We have one 25 foot parking space available. Karen Jeanne asks that if anyone has more than one site, that they clarify when they pay, how much of the payment should be allotted to each site and for other fees such as electricity, parking and sheds. It will make her job much easier. Julia is working on a new directory that will be sent out in a week or two.

Discussion Topics

- **Presentation of 2026 Budget proposal:**
Paula Cassano and Kate Higgins presented the process and outcomes for budget week. **See the attached Power Point Presentation which provides a clear and comprehensive explanation of how the proposed 2026 budget was developed.** For 2026, the Finance Committee proposes a budget that will increase the monthly assessment to \$66.15 and rent to \$223.85 for a total of \$290 per site. In addition, the committee is proposing to the Board that there be an initial \$500 assessment to repay money borrowed from the Reserve Fund for unplanned expenses in 2025.

- Member Comments and Questions:

- Marion Head asked if PUD is able to trim our trees to save some money? Response: PUD says they are too far from our lines to qualify for free removal.
- Barb Gilger clarified that we went from renting four smaller dumpsters to larger more economical dumpsters. Response: Despite that, the cost of waste management has continued to go up.
- Lynn Angelero complimented the budget committee's comprehensive and amazing job. She was here when we did not charge enough. Breaking down the expectation for the assessment helps a lot. The north end of the park has many trees that are encroaching on the lines there. Response from Tanya: she will request that PUD come out and check the trees on the north end of the park.
- Penny Barrett thanked the Finance Committee for its work and is in full support of the budget.

- Use of shop space – Is the shop being used? Can some space in the shop be allocated for other uses such as storage? – Judith shared that she takes responsibility for the issues this question may have caused. When she visited the shop, it didn't look like it was being used much and it seems to have become somewhat of storage space for items that were no longer useful. The Board is interested in exploring what is the best use of the shop.

- Member Comments:

- Lori Garrison believes that one of the selling points about this park is our tool shop. Lori personally uses it for her own projects and hopes to use it for future projects to benefit the community. She has assisted Sherri Musgrove with organizing the shop but there has not been enough time to complete that work. She hopes that people will appreciate the work that Sherri has done. This is about a vision of how the shop may be improved. It will require time to organize it. Lori is willing to offer her time to do that.
- Donna Parker does not personally use the shop but it is a benefit to have tools available because so many people do not have space to store their own tools. She is grateful to Sherri for the work she has done. The shop is an essential benefit. Donna pointed out how criticism and negativity can destroy morale and the desire to volunteer. She has heard that the shop might be used for emergency preparedness, she does not know anything about those plans.
- Judith stated again that the board has no vision for changing the shop. We just wanted to know how the shop is being used. We are grateful to both Sherri's for the volunteer and monetary contributions to the shop.
- Karen Kittlehurst shared that she is from the Pueblo where they have a huge shop. Our shop seems unusable due to shop counters which are too high, clutter in the shop and disorganization. We need to continue working on these issues. We have talented people in the park who can share their talents in an accessible shop. Work in the shop is seasonal. Most people seem to use it more in the fall and winter.
- Penny Barrett supports keeping the shop for its intended uses. She believes that the problem is that people use it and don't clean it up.

- Barb Gilger stated that we all want a clean professional shop to use. The budget for improving the shop is only \$300 per year and that goes to replacing the batteries. Maybe we could do shop fundraisers. Much of the improvements have been funded by the Sherri. It will be a long time before we can create the professional shop with appropriate sized counters, cabinets and tools we all have a vision for.
- Cindy Kennedy has projects for which she uses the shop and supports keeping the shop
- Gillian wonders how many individual members are actually using the shop. There are other members in the park who do not have a dedicated space in the park to do their crafts such as glass work. Is this fair?
- Tanya said that Facilities routinely uses the woodshop and they can chip in to help with shop upkeep and organization. She appreciates all that Sherri has done in the shop.
- Lynn Angelero commented that there has been a lot of discussion about what the shop is going to be. Lynn shared that she has done all that she could to keep the shop clean and organized and the tools accessible. Classes are critical for the success of the shop. We need to offer intro classes and those for specialized tools. She believes that the Sherri's have done a great job but we need to get some classes going.
- Sherri M. stated that everyone who needed a class has had a class and now has a key. We have donations from members for tool repairs and replacement. The shop is not set up the way she wants yet. Time, work and volunteers are needed. The stewards have tried to be responsive to the community's needs. She has calendared craft time in the shop for people to come and work on their crafts in a communal setting. The shop may be rearranged to allow some space for the medical equipment which is currently housed upstairs.
- Bear stated that she loves to do wood working. She has worked her butt off in that shop to get it to be usable with tools on wheels and getting rid of unusable items. People need to take better care of the tools they use. Both she and Sherri have spent a lot of time reorganizing it for more efficiency.
- Tenna said that before she was elected to the Board she worked in the shop and loved to organize it. She credited Lynn Angelero, Sherri and Bear with caring for the upkeep of the shop and she would like to volunteer and invited Lori to help with the next phase of organization and maintenance. She suggested that like the yearly Budget Week, we could set up "Shop Weekend" to work together to get the shop back in shape.
- Susan Schreiber has never heard about available opportunities in the shop. Why have they not been advertised to people who are not consistent users of the shop?
- Penny Barret asked why we are using battery operated tools when we have corded ones available?
- Deb Sabotta pleaded not to get rid of the shop. Now that her shed is finished she is looking forward to spending time in the shop this winter to learn about the use of tools there and to help organize and maintain the facility.
- Paula is totally in support of the shop. There feels like a giant communication disconnect about how the shop may be utilized and the activities that happen

there. Perhaps we could have a shop committee that reports during the Board Meetings and has a page on the website.

- Lynn Angelero reminded the group that some of the durable medical equipment is in the old cardboard recycle bin outside by the shop. There is also other medical equipment still upstairs in the shop as well as crates and carriers for small and large animals that can be used in a disaster.
 - Karen Kittlehurst suggested that people contact her, Kerrie or Sherri M. if they cannot find the piece of medical equipment they need in the storage bin outside the shop. Karen will put information on the top of the bin outside about how to access a piece of medical equipment that is not in the bin.
 - Sherri said that we have not had some shop classes due to a lack of available instructors.
 - Judith suggested that shop Stewards put a sign on the door about who to contact for shop needs.
- RFA: Request placement of a speed bump – Gillian Herbert would like a speed bump to be placed at the corner of West and 5th Streets. When there was one before, people did slow down. Response: This brings up the question about when issues such as this should be directed to Facilities or go through the RFA process. We will bring this topic to a future Work Session.
 - Use of a traffic camera for speed control – Judith reported that we had a donated camera that was not practical for our situation. We have a couple of people who are looking for a sign that would clock and display the speed of cars on our roads.
 - Members Comments:
 - Barb Gilger said that we have been discussing this issue for a long time. In the past we found that cameras did not clock low speeds. Response: Judith noted that we have found some cameras that will register speeds over 5 miles an hour but they are too expensive.
 - Lynn Angelero suggested that we rent a sign that shows the speed of passing cars
 - Review of DBWC schedule of fines will be tabled until further work is done to present this to the community.

Open Forum for DBWC Members (At this time, members may make brief comments or address the Board with questions.)

Lynn Angelero would like space to put in an agility course for the dogs on the west side of the meadow. She has spoken to Tanya about clearing the area for this purpose.

Cindy Kennedy commented on the fact that people who have been working on the emergency preparation/supply issues have been referred to in derogatory terms that are divisive. She requests that those are doing that, please stop.

If anyone has acrylic paints for a mural project being done by the Food Bank, contact Penny B.

Announcements:

- Sherri Poindexter announced that we have purchased for emergency food and supplies a 10X20 feet barn shaped storage shed which is stained brown with a green metal roof. The delivery date has not been scheduled but the area is being prepared for the arrival for the shed. It will be placed northwest of the lower restrooms near the blackberry bushes. Once it is delivered, there are a variety of tasks to be done including the installation of rodent wire, insulation, venting, electricity for a dehumidifier heat and possible air conditioning. Expenses thus far for the shed have been about \$10,000. We are looking to generous donors for some help with the upcoming expenses.
 - Member Comments
 - Michele Ransom is concerned that this shed's electrical hook up will have an impact on the 4th Street electrical issues. Response: Tanya is speaking with a licensed and bonded electrician about this issue and how the Ramada and restroom might be affected, as well as any other concerns.
 - Tenna stated that there is a formula that the electrician will use to determine that all units on the circuit are connected with the appropriate sized wire.
- Due to cost, the construction of the pathway to the Ramada from West Street needs to be postponed until the spring and possibly after the septic system work is finished.
- A presentation regarding the steps for lease transfers and subleasing a site will be on the October 16 Work Session agenda. In the meantime, you may read the instructions and view the forms on our website at <https://discoverybayresort.org> under Docs. Julia is available to help anyone with questions.
- If you would like to volunteer to be a part of the winter warrior daily recycle crew, please contact Gale Swafford (916-316-4134). We need a few more volunteers to keep our recycling program going.

Motion to Adjourn: Sherri motioned and Kate seconded to adjourn the meeting. The meeting was adjourned at 11:35 a.m.

Minutes submitted by Kena Warrick, Secretary