

Discovery Bay Women's Club

Work Session Minutes

6/18/26

By Zoom

Call to Order: 10:01

Members attending: 47

Board Members present: Judith Wright - President, Sherri Poindexter - Vice-President, Kena Warrick - Secretary, Sam Blake - Treasurer, Kate Blagdon - Member-at-Large

President's Statement - Judith Wright - No comments this morning.

Facility Manager's Report- Tanya Yada:

Please shower before getting into the pool to help us keep it clean and chemically balanced.

Last week, there was a gentleman in the Park looking for a lost cat. Tanya tried to find the man but he was gone. If members see unescorted people in the Park and feel comfortable, please direct them to the office.

If you have green waste and the trailer is gone, a Green waste garbage can has been put in place for your use. When dumping green waste, please do not throw bags in with the organic material.

Thanks to everyone who has been helping out with weeding, We hope to get the Park looking great for the Annual Weekend.

Board Comment - Judith said that Tanya's report about the guy looking for the cat emphasizes the need for women in the community to register their guests with the office. Also, if you have a guest visiting, you need to be with them while they are in the Park.

Office Manager's Report - Julia Zorthian: It is also necessary to have visitors sign liability waivers. Visitors are here just for the day, guests are those who stay overnight.

Julia has been working with the 30th Anniversary committee, searching the archives in the attic for information.

We have a bunch of flat screen tv's and computer monitors that have been donated and we need to make space. If you would like a flat screen tv or a computer monitor, they are available. We will donate and recycle the ones that no one wants.

Open Forum for DBWC Members *(At this time, members are encouraged to bring up issues of concern or interest involving the Park or community, ask questions of the BOD or make other brief comments.)*

Michele Ransom; The Activity Committee is preparing for July 4th. There will be a picnic with hotdogs, burgers and brauts, from 2-4 in the Ramada. Sign up sheets will be available soon.

Jeri S. - During the fundraising meetings an idea came up about us having a Farmer's Market here in the Park. The donations could end up going to the Food Sheds or the Septic. If some people are growing more than they need could participate.

Board Response - If you would like to put some energy into making that happen. Go for it! Great idea!

Discussion Topics:

- **Plans for changes in office staff** - Kate: We are looking for one person who will replace both Julia and Karen. We have had eight inquiries about the Bookkeeper/Office Manager job. Six people who were interested did not have the qualifications. We have interviewed two candidates and are working to get references for one from her former employer and hoping that we will be able to make a decision about whom to hire within the next couple days.
- **Member involvement in maintenance, business, and changes to common areas of the Park** - Judith: We can do best if we remember that what we as members have leased in the Park is our Site. The rest of the Park is shared with all leaseholders. If we would like to see changes in the common areas we should submit an RFA or contact Tanya. If we want to borrow items, they should be signed out. We all need to be aware that if we are requesting items that we think are needed for the Park we need to go through channels. Tanya is the manager of facilities and we have stewards for the shop (Sherri M. and Lynne A.), the Radclyffe library (Penny B. and Maggie), and the Radclyffe kitchen (Thea). If there are items you would like to donate, please consult them first. If you are requesting donations for the Park from outside sources, please do that in consultation with the Board.
- **Guidelines for placement of political information in common areas and invitations for political speakers to address members in the Park** - Judith: Our 501 c7 tax status prevents us from participating in political activities as a Club. In order to keep it clear that the Club is not promoting a political activity, any political material displayed in the office or around the park should be identified with the name of the person who is posting it. Anyone who invites a political speaker to the Park should make clear that this is a private endeavor and not an official Park event.b
- **Possible changes to DBR Recycling Program** - Kena: The changes in the Jefferson County Recycling Center have made it potentially unsafe and impractical for us to take our paper, plastic bottles and cans there any longer. We will continue to recycle cardboard there or at the paper mill. Sherri P. and Donna Parker have researched the Blue Mountain Recycle Center in Sequim which takes paper, plastic bottles and cans and can be used by individual recyclers, but does not accommodate a trailer bringing recyclables. We are grateful to the women who have been taking glass to the recycling bins in Sequim and we hope that will continue.
 - Member Comments:
 - Sherri P. shared that Blue Mountain cardboard has to be carried up stairs.
 - Paula C. suggested recycling by Street. Each street could have a recycling team.
 - Nan G. asked how much an initial garbage bin will cost us. (Answer: approximately \$450 a month) Nan reminded everyone that there is recycling of styrofoam in the shed on Site 25. Batteries can be recycled in the office.
 - Joann G. heard a radio announcement that the Jefferson County recycling center is moving over by Highway 104 near the second roundabout.
 - Marianne N. said that there are alternative uses for cardboard. People need boxes for moving, cardboard serves as a weed barrier with mulch over it. She suggested that maybe we can have a list for how to use recyclables.
 - Jeri and Joan and Dolly asked if we will be getting more garbage bins. (Answer: likely, yes)
 - Becky noted that the Park has available free mulch for members. It is piled up top by the sheds. There is a blue tarp down by the orchard which she will use to mulch the orchard. With climate change, trees are dying. We should water ornamental trees several times in the summer and mulch them.

- Tanya shared that Blue Mountain is near her home and she would be willing to try a run with plastic, cans and paper in her truck.
 - Missy March asked if the Park thought of buying an industrial shredder. Missy will do the research on this.
 - Jackie Weathers suggested that the Green Team can do some brainstorming about recycling solutions
 - Jeri S. commented that people can just do their recycling when they go into Sequim at Blue Mountain.
- **Plans for the Annual Meeting Weekend (July 30 - August 2)** Kena - Barbara Clanton and Jackie Weathers have volunteered to be the “Point Women” for the Annual Weekend events (not including meals and the Meeting). They will keep the official calendar for the Annual Weekend and assure that all events are posted on the community calendar online.

Members who would like to create and sponsor an event for the weekend should first confirm with Jackie and Barb that the location and time is open for their event.

Events may include but are not limited to entertainment, games, and educational experiences. Event organizers will plan their event, publicize it, set-up, facilitate the event and clean up after.

The 30th Anniversary Committee has planned a celebration for the community. Events will take place from Monday, July 27 - Wednesday, July 29.

- Comments:
 - Judith stated that there will be a Bocce Ball Tournament. They will create their own rules. Everyone is invited to participate in Boccie Ball on Monday evenings at 6:00. Come and play or come and watch.
 - Nanci reported that so far no activities for the 30th Anniversary or the Annual Weekend have been booked on the community calendar.
- Sauna in the restroom by the Pool - shall we keep it?
 - Comments:
 - Tenna shared that Thea and she like the Sauna and we should keep it.

Announcements:

DBWC Election Season is coming. We will have two openings on the Board of Directors. Please consider serving your community by volunteering to run or by encouraging someone whom you believe would be a good candidate to run. The deadline for submission of the candidate's statement is June 22 at 4:00. Please email your statement to Kena at keandbr@gmail.com. If you do not submit a candidate's statement, you may still run as a write-in candidate.

Motion to Adjourn made by Kate and seconded by Sam. The meeting was adjourned at 10:58 a.m.

DBWC GUIDelines and Rules

5.5 Visitors and Guests. Members may invite non-Member Guests and Visitors to use the Property, provided that the Member occupies a Site during the visits. A Member may designate a representative (another Member) if the Member is absent from DBR.

All Members are responsible for the conduct of their Visitors and Guests at all times.

A. Guests may stay for up to a total of thirty (30) days in any twelve-month period.

Guests occupying a Site or using the Property for more than thirty (30) days must qualify, and be approved, as Social Members. (See 4.2.)

B. Guests must register with the Office and obtain a Registration Packet, which includes the Rules and other important information. Additionally, Guests and Visitors must sign an Acknowledgement of Risk, Release, and Indemnity Agreement.

C. If the Member is using a designated representative for purposes of this Rule, they must provide the Office with the name of the designated representative.

D. The Board may require a Guest or Visitor who does not conform to DBR Rules, or whose behavior is offensive to DBR Residents, to leave. The Board, in its sole discretion, has the right to determine whether or not the behavior is offensive.